



## Australian Microscopy and Microanalysis Society

### **DRAFT Minutes of the Annual General Meeting (2009)**

#### **Minutes of the Annual General Meeting (2009)**

2009 Annual General Meeting of AMMS Inc. held during AMAS-X at the University of Adelaide on Wednesday, 11 February 2009.

Meeting declared open by the President of AMMS Inc. Dougal McCulloch. The meeting was declared open following confirmation of a quorum - Clause 13.1 of the Constitution states that a minimum of 20 members are required, the names of 29 were present and recorded. A full list of those present is available from the Secretary.

The members were informed that the meeting was being recorded to assist in the preparation of the minutes.

Start: 1700hs

Finish: 1800hs

**1. Apologies**  
No apologies.

**2. Minutes of previous meeting**

*Motion: Mark Blackford*

“That the minutes of AGM (2008) have been read and accepted as a true and accurate record of that meeting.

*Seconded: Nestor Zaluzec.*

*Carried by majority*

**3. Business arising**

There was no business arising from AGM 2008.

#### 4. **Correspondence (Secretary Alex Hyatt)**

In the past we year we again received a large number of emails. Much of this correspondence was from FASTS. These emails are available to all members upon request. The administration committee forwards those emails of interest to individuals and groups according to the content of the email(s). Other correspondence includes questions from, special interest groups, members and communication between members of the administrative and executive committee of the society. All incoming and outgoing correspondence has been archived and is available on request.

#### 5. **President's Report (Dougal McCulloch)**

The report will be published in the newsletter. Highlights from the Presidents report include:

- Congratulations to the organising committee's of AMAS-X (held February 2009) for organising an excellent meeting.
- Congratulations to the organising committee of ACMM-20/IUMAS IV.
- Special Interest Groups (SIGs). AMMS Inc. has an ongoing interest in attracting new SIGs. To pursue this objective Peter Miller (PM) and Dougal McCulloch (DM) attended the second Australian Tomography Workshop at Monash University (13-14<sup>th</sup> Dec, 2008). Both PM and DM spoke to the workshop about the merits of forming an AMMS Inc. SIG. A working group was formed. Progress will be reported via the (renamed) Australian Microscopy and Microanalysis Newsletter.
- DM stated that other items of note namely conferences, and the emerging Web site would be discussed under general business.

**Motion:** Rick Wuhler

“That the president's reports be accepted”

*Seconded:* Lyn Waterhouse

*Carried by majority*

#### 6. **Treasurer's Report (Peter Miller)**

Copies of the Treasurers *Financial Report* for year ended 30<sup>th</sup> September 2008 were circulated at the meeting and a report will be published in the Australian Microscopy and Microanalysis Newsletter. A PDF copy of the full Financial Statement will be published on the AMMS Inc. web site and is available by contacting the Treasurer.

Highlights from the Presidents report include:

- The Society was in a very sound financial position with retained proceeds of \$463,949 (after payment of \$563 GST liability) at the end of this financial period, an increase of \$10,105 over last year.
- ACMM20 and IUMAS-IV Conference. After refunding seed funds to AMMS Inc. and IUMAS and payment of GST and other expenses, the ACMM20-IUMAS IV conference returned \$43,650 to the Society. The Treasurer stated that this was an

outstanding scientific and social event one of the best financial returns for an ACMM20 conference.

- Membership numbers. The total number of members in 2008 dropped by 20 (6%) to 335. However there were numerous active members who have yet to pay their 2008 fees. Members suggested that the Administration Committee (AC) should contact non-AMMS registrants with intent of signing them as new members.
- Membership administration. The Treasurer stated that he was still investigating new ways to simplify the administration surrounding the paying of fees. Suggestion from the members included investigating (i) BPay, (ii) PayPal and (iii) direct deposits via AMMS BSB and account number. Treasurer will explore these options.
- Income. The Treasurer stated that regular income to the Society was from membership fees and bank interest. He forecasted that revenue from membership fees should increase (due to forthcoming increases –refer to last AGM -2008- but bank interest would decline due to the current global financial situation.
- EM Newsletter. The cost of the 100<sup>th</sup> edition of the AMMS EM Newsletter exceed the revenue (refer to report). Contributing to the cost was the original set-up costs. The treasures mentioned that the new format will be trialled for a defined short term period and will then be assessed for its financial viability. Refer to “Other Business” for further details.
- Bursaries. In the last financial year AMMS paid approximately \$29,000 in bursaries. These included 3 students and early career scientists to attend Melbourne Multislice Symposium, 36 to students and early career scientists to attend ACMM20-IUMAS IV, 1 student to travel overseas and 2 John Farrant Awards; note the David Goodchild Award was not paid in this period.

**Motion:** Colin Veitch

*“That the AMMS treasurers report for the year ending 30<sup>th</sup> September 2008 be accepted.”*

*Seconded:* Nestor Zaluzec.

*Carried by majority*

## 7. AMMS Constitution

Dougal spoke to the requirement for a special resolution to amend the constitution so that it complies with the requirements of the Office of Regulatory Services (ACT). The draft changes to the constitution have been listed on the AMMS Society Web site (<http://www.microscopy.org.au/>). Notice was given in the 100<sup>th</sup> issue of the “Australian EM Newsletter” published in December 2008. The five areas where changes were required were identified.

**Special Resolution:** Rick Wuhler  
*“That the AMMS constitution be changed as proposed so that it complies with the requirements from the Office of Regulatory Services (ACT).”*  
 Seconded: Mark Blackford  
 Carried unanimously

## 8. Other Business

(i) *Update of ACMM-21 (Ron Rasch).*

Ron Rasch updated members of the planning of ACMM-21. ACMM-21 will be held during in July (25-29) at the Brisbane Convention Centre. The conference will continue introducing changes in scope. The organisers of ACMM-21 will strive to attract users of microscopy that normally go to specialist (non-microscopy) meetings. This will be achieved via including flexibility within the final program to optimise the potential to attract younger microscopists to ACMM-21. The initiative recognises recommendations delivered in the closing address of ACMM-21 by the then President of the Society.

The committee for ACMM-21 are:

Chair	Prof John Drennan	j.drennan@uq.edu.au
Co-Chair & Secretary	Ma Jill Prescott	j.prescott@uq.edu.au
Treasurer & Exhibition Manager	Mr John Nailon	j.nailon@uq.edu.au
Social Events Manager	Ms Kaye Hodge	k.hodge@uq.edu.au
Program Chair - Soft Microscopy (Physical microscopy)	Prof Rob Parton	r.parton@uq.edu.au
Program Chair - Hard Microscopy (Biological Microscopy)	A/Prof Jin Zou	j.zou@uq.edu.au
Program Chair – Advancing Techniques & Technologies	Dr Thor Bostrom	t.bostrom@uq.edu.au
Workshop Convenor	Dr David Steel	d.steel@jktech.com.au
Committee Member	Mr Graeme Auchterlonie	g.auchterlonie@uq.edu.au
Committee Member	Mr Ron Rasch	r.rasch@uq.edu.au
Committee Member	Mr Rick Webb	r.webb@uq.edu.au
Committee Member	Dr Matthias Floetenmeyer	m.floetenmeyer@uq.edu.au
Committee Member	Dr Bronwen Cribb	b.cribb@uq.edu.au
Committee Member	Mr Bogdan Donose	b.Donose@uq.edu.au
Committee Member	Dr Mal Jones	Malcom.Jones@qimr.edu.au

Committee Member	Dr Kevin Blale	Kevin.blake@jcu.edu.au
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Updates will be published in the Australian Microscopy and Microanalysis Newsletter.

**Motion:** Colin Veitch  
*“That the progress report for AMMS-21 be accepted”*  
**Seconded:** Marion Stevens-Kalceff.  
*Carried by majority*

- (ii) *Newsletter. Notification of trial period (4 issues) with new format. (DM).*  
Members were informed of discussions and the decision of the EC pertaining to continuing for a limited time with the new format of the EM Newsletter (100<sup>th</sup> issue). Members were informed that the new format will continue for a minimum of four issues at which time the financial viability of the format and thereby its continuation would be assessed.
- (iii) *Change of name from “Australian EM Newsletter” to “Australian Microscopy and Microanalysis Newsletter”.*  
The President raised the matter of the current name of the AMMS Newsletter. It was recognised that the name was no longer suitable. Discussion confirmed this and the following motion was proposed

**Motion:** Colin Veitch  
*“That the name of the Australian EM Newsletter become the Australian Microscopy and Microanalysis Newsletter”*  
**Seconded:** Angus Netting  
*Carried by majority*

- (iv) *AGM in February 2010. (PM)*  
Due to ACMM-21 being held in July 2010 the AGM for 2010 would occur in Sydney during February 2010. The business of the AGM would be restricted to approving the financial audit for the year 2008-2009. All other business would be postponed to a special GM which will be held in Brisbane July 2010. Notification of this meeting will be made via the Australian Microscopy and Microanalysis Newsletter.

Following this notification the following motion was proposed:

**Motion:** Mark Blackford  
*“That a Special General Meeting be held during ACMM-21 to cover ordinary business except to receive the audited accounts for the preceding financial year”*  
**Seconded:** Marion Stevens-Kalceff.  
*Carried by majority*

- (v) *Notification of members that AMMS will host the APMC-10 in conjunction with ACMM-22 in Perth (5<sup>th</sup>-9<sup>th</sup> February 2012).*

The President notified members that ACMM-22 will be held in Perth (5<sup>th</sup>-9<sup>th</sup> February 2012) in conjunction with the 10<sup>th</sup> Asian Pacific Microscopy Conference. The President thanked Prof. Brendan Griffin (BG) and other members of the Society for their splendid efforts for successfully bidding for the APMC-10. It was noted that the management team involved with the successful ACMM-20 will also be involved with the APMC-10/ACMM-22.

- (vi) *AMMS: Professional Members*

In the 100<sup>th</sup> edition of the Australian EM Newsletter BG wrote an article about whether the Society should consider whether different forms of membership should exist. The President invited comments and discussion from the members. A discussion followed about whether the AMMS Inc. should have “Fellows”? It was recognised that such a level of membership would be beneficial to the Society in respect to recognition of high achievers (e.g. nationally and internationally recognised for their contributions to microscopy) and the formation of a group of individuals that could be called upon for opinion and comment. To progress this suggestion the following action was proposed:

*ACTION: Administrative Committee*

*Via the AMMS Web site and “Australian Microscopy and Microanalysis Newsletter” seek expressions of interest from members to form a working group to investigate the feasibility of the above suggestion.*

The terms of reference for the working group will be written by the AC and submitted to the Executive Committee (EC) for comment and approval.

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The report (from the working group) will be published on the AMMS Web and published in the “Australian Microscopy and Microanalysis Newsletter”. Proposals arising from the report will be presented at the special GM in July 2010 (ACMM-21)

- (vii) *Microscopy and Microanalysis Equipment Directory*

Opinions on whether an Microscopy and Microanalysis Equipment Directory would be useful were sought. Members commented that the old directory was very useful. The President explained that incorporation of the Directory with the new Web site (refer below) would permit laboratory supervisors/delegates to enter data on-line.

Discussions covered scope of equipment and the use of the old equipment and approaching the AMMRF for access to their database.

**ACTION:** *Administrative Committee(AC)*

AC to pursue the development of an Microscopy and Microanalysis Equipment Directory with the intent of its incorporation into the new AMMS Inc. web site.

(viii) *Web site*

President updated members on progress with the new web site. He discussed the inclusion of a Microscopy and Microanalysis Equipment Directory, document database archiving and bulletin board. Progress with the web site will be reported in the Society's newsletter.

(ix) *Any other Business*

(a) Science meets Parliament

Members were invited to submit their names to the Secretary if they were interested in participating in this program.

**9. Next Meeting**

*February 2009. Exact date, time and place to be announced.*

*Close 1800hs*