



Australian Microscopy and Microanalysis Society Inc.

(Formerly The Australian Society For Electron Microscopy Inc.)

ABN 92 914 631 038

Minutes of the Annual General Meeting (2005)

2005 Annual General Meeting of AMMS Inc. held during AMAS-VIII at St. Hilda's College, Melbourne University, Melbourne on Tuesday, 15th February, 2005.

5:05 pm. Meeting declared open by Kath Smith. The members were informed that the meeting was being recorded to assist in preparation of the minutes.

22 members present. A full list of those present can be obtained from the secretary.

20 members required for quorum (Clause 13.1 of the Constitution)

1. Apologies

John FitzGerald, Gordon Thorogood, Martin Saunders

2. Minutes from Previous meeting

A brief verbal summary of the contents of the previous minutes was presented by the secretary.

Motion Mark Blackford

That the minutes of the 2004 AGM be accepted as a true and correct record of the meeting.

Seconded Nestor Zaluzec

Carried unanimously

3. Business Arising

- Organisation of the 2006 ACMM-19 meeting to be held in Sydney is progressing well.
- Kath Smith has written to the AAS regarding our representation to them. The AAS thanked us for the society's concern and informed us, however, that they will be organising their committees as they see fit. Ray Withers currently represents us through the National Committee for Crystallography.

4. Report on Correspondence

Presented by Vicki Keast

Correspondence this year included:

- Letters to and from Mrs. Patricia Farrant and Walter Dowell regarding the establishment of the John Farrant Student Prize.
- To and from the AAS regarding the National Committee's and the appointment of Ray Withers as our representative.
- Correspondence from FASTS.
- Correspondence with various conference organisers including: ACMM-18, ACMM-19, AMAS-8, M&M 2005.
- Various communications from members and others.

5. Presidents Report.

Presented by Kath Smith.

See Appendix 1. Additional items as follows.

- The current meeting, AMAS-VIII is going splendidly,
- M&M 2005 abstracts are due today. Student, and junior technical member, bursaries are available through AMMS.
- Nestor Zaluzec added that there are additional scholarships for M&M available for students in the biological sciences. Some special, cheaper, student rooms are also available.
- There have been no papers from Australia to the Microscopy and Microanalysis journal this year and we are encouraged to change this. Martin Saunder is our representative on the editorial board.

6. Treasurer's Report

Presented by Mark Blackford.

A detailed report was published in the Newsletter. See Appendix 2.

Full audited accounts can be obtained from the Treasurer.

Society remains financially viable. This is due to the success of the newsletter and recent conferences.

There is no need to increase fees at this time.

Motion Nestor Zaluzec

That the Treasurers report and the Presidents report be accepted.

Secinded Ron Rasch

Carried unanimously

As an addendum to the Treasurer's report Kath Smith requested that if anyone had good ideas as to how we could use the society's money to encourage the society activities to let us know. In particular we would like to encourage and assist students and other younger members.

Nestor Zaluzec recommended that Kath should extend a personal invitation for all Australian student attendees at M&M 2005 to attend the presidential reception. Kath also welcomed all AMMS members who will be at M&M 2005 to come to the presidential.

7. ACMM-2008 Venue

AMAS is attempting to attract IUMAS to Perth in 2008. Should the bid for IUMAS be successful, Perth will offer to host ACMM-20 at the same time. Bids and voting regarding the venue for ACMM-20 will still be held at the next AGM.

8. Other Business

No other business.

Meeting Closed at 5:33 pm

Appendix.1. President's Report

Firstly, I would like to thank all the Executive Committee members for their support and work for the society. I am also personally grateful to Vicki Keast and Mark Blackford for their continuing advice and administrative prowess.

Society Issues

1. Membership

Membership is healthy. As of 4/1/2005 we have 341 members, this includes 36 new members since Jan 2003.

2. The John Farrant Memorial Student Award

The John Farrant Memorial Student Award was established in 2004. It is funded by a bequest from Mrs. Patricia Farrant and established to honour her late husband John's contributions to the Australian electron microscopy community. The award will be presented to the best student oral presentation at AMMS biennial meetings. The inaugural John Farrant Memorial Award of \$500 was awarded at ACMM-18 to Mr. Scott Findlay of the University of Melbourne, for his presentation entitled "Visible and invisible in aberration corrected STEM: A comparative survey of theory and experiment".

Conferences, Symposia and Related Issues

1. ACMM-18

The major event of 2004 was ACMM-18 (and its associated workshops), which was held in and around Geelong in February 2004. The organising committee provided a stellar array of invited and keynote speakers, attracted a comprehensive group of exhibitors and sponsors and provided an excellent professional experience to over 400 delegates. My congratulations to the organising committee for a job well done.

2. AMAS VIII

AMAS VIII and its associated workshops will be held in Melbourne from the 13th to the 17th of February 2005. The newly issued program not only includes electron beam microanalysis theory, techniques and applications, but also sessions and/or workshops on synchrotron and accelerator based microanalysis. I congratulate the organising committee on the breadth and depth of material the symposium will cover and I am sure the meeting will be a resounding success.

3. Microscopy and Microanalysis 2005 (M&M '05)

Microscopy and Microanalysis 2005 (M&M 2005) will be held in Honolulu, Hawaii from July 31st to August 4th 2005. AMMS Inc. and AMAS are co-sponsors of M&M 2005, along with the Microscopy Society of America, the Microbeam Analysis Society, the International Metallographic Society, the Committee of Asia-Pacific Societies for Microscopy and Microscopy New Zealand.

4. Requests from Conference Organisers and Journalists

During 2004 AMMS was asked to recommend subgroups of our members for various tasks. As AMMS President, after due consultation, I

- a) compiled a list of prominent individuals in our community to be considered by the M&M '05 Organising Committee to chair or co-chair symposia in their specific discipline;
- b) nominated various of our internationally famous members to act as members of the International Advisory Board for the 16th International Microscopy Congress (IMC-16) which is to be held in Japan in 2006 and
- c) responded to a request from FASTS and nominated five of our prominent members who were

willing to provide media interviews about their work during National Science Week.

5. Bids to Hold International Conferences in Australia

a) Bid to hold the 9th Asia Pacific Microscopy Conference (APMC) in W.A. in 2008

Associate Professor Brendan Griffin and his team (Dr. Martin Saunders, Dr. Peta Clode and Mrs. Jeanette Hatch) expended enormous effort, on behalf of AMMS, generating a bid to hold APMC-9 in W.A. in 2008. They a) garnered W.A. government and other local support, b) lobbied the members of the Committee of Asia-Pacific Societies for Microscopy, CAPSM (the body who decides where the APMCs will be held) and other prominent persons and c) generated a thoroughly professional bid presentation (and supporting documentation). In the end, CAPSM decided that APMC-9 will be held on Jeju Island in Korea in November 2008. However I am certain the efforts of Brendan and his team raised the profile of Australian microscopy and microanalysis and of our Society. Thanks therefore go to Brendan and his team.

b) Other bids

Other bids to hold international meetings will be discussed at the ECM in 2005 and possibly in the International Liaison Officer's Report.

Publications and Communication

1. Microscopy and Microanalysis (the journal) and the AMMS Newsletter

Martin Saunders continues to represent AMMS on the Editorial Board of Microscopy and Microanalysis and to edit and find sponsors for the AMMS Newsletter. He does an excellent job of all these tasks (thanks Martin).

2. 2004 calendar

The 2004 Australian and New Zealand Microscopy and Microscopy Calendar was a fine publication. It was sponsored by FEI (now NanoTechnology Systems) and produced by Associate Professor Brendan Griffin and his team at UWA. Thanks to you all.

3. WWW site

The new AMMS Inc. website was launched in August 2004. It was developed and is maintained by Mike Colella (thanks Mike) and is hosted by Nestor Zaluzec (thanks again Ness).

Relationships with National Bodies

1. FASTS

Prof. Ray Withers attended the last FASTS meeting in 2004 and reported in the Newsletter on items discussed there. AMMS has also received various FASTS communiqués by email. Information deemed useful by the Administration Committee was forwarded to the AMMS membership.

2. The Australian Academy of Science (AAS)

The AAS went through a rationalisation and reorganisation in 2004. Prof. Ray Withers is now the AMMS endorsed representative on the AAS National Committee for Crystallography (NCC).

Best regards
Kath Smith
President AMMS Inc..

4 February 2004.

Appendix 2. Treasurers Report

Presented below is a brief report on the state of AMMS Inc accounts and a summary of the audited finances of the Society for the most recent financial year, to be presented at the February 2005 Annual General Meeting. Copies of the full Audit Report and Financial Accounts are available to members of the Society from the Treasurer or Public Officer (see contact details inside back cover of the Newsletter).

The Society is currently in a sound financial situation. The membership base is relatively stable; the Newsletter is providing positive cash flow and the ACMM18 meeting returned a sizable profit. A new term deposit was established with funds provided by Mrs Patricia Farrant to fund an award in honor of the late John Farrant (life Member of the Society) for student presentations at ACMM meetings.

EM Newsletter

Thanks to the excellent efforts of our Editor, Martin Saunders, the Newsletter generated a profit of \$10,116. The Income and Expenditure Statement below shows a summary of Newsletter finances between October 1st, 2003 and September 30th, 2004. These figures are ex GST.

Membership Fees

During the 2004 audit period a total of \$8,432 (ex GST) was collected in membership fees. I recommend that fees remain at \$30 for full membership and \$15 for concession for 2006.

Audit

The Public Officer lodged 2003 AMMS Inc audit documents with the Registrar Generals Office in Canberra after they were accepted by the 2004 AGM. 2004 AMMS Inc audit has been completed (see attached extracts) and will be presented at the 2005 AGM.

A total of \$1,780 (ex GST) was paid for AMMS Inc and Special Interest Group audit fees.

I ask that all Special Interest Groups ensure their finances are audited and reports sent to the AMMS Treasurer as soon as possible after the end of the financial year (September 30th), certainly before the following January.

Special Interest Group payments

The Microscopical Society of Australia became a Special Interest Group within AMMS Inc during 2003. As a transition arrangement for 2003 and 2004, \$15 for each full MSA member (half this for concession members) was forwarded to the MSA Treasurer. This was to allow MSA time to arrange their financial matters so they are less reliant on member fees to meet their operating costs. After 2004 MSA will receive the same amount as other Special Interest Groups are entitled to (currently \$5).

Currently only MSA, WASEM and VEMAS claim the Special Interest Group payments. The other states generally fund their functions through generous sponsorship. AMAS generates sufficient funds through their Biennial Symposium series. During the 2004 audit period a payment of \$290 was made to WASEM (2002 and 2003), a payment of \$685 was made to VEMAS (2002 and 2003) and a payment of \$1,605 was made to MSA (2003).

A payment of \$303 was made to Richard Wuhler (NSW State representative for AMMS and AMAS) to reimburse expenses incurred in holding meetings during the audit period.

ACMM18

Seed funds for ACMM18 totalling \$15,000 was repaid and an additional \$65,000 was transferred to the AMMS cheque account from the conference account. A further \$15,136 was transferred to the AMMS cheque account when the ACMM18 conference account was closed on 2/11/04 (after the end of the audit period). After accounting for GST liabilities, the conference returned a net profit of \$66,647 to AMMS.

Other comments

\$1000 (ex GST) sponsorship was provided for student bursaries to the 2004 AXAA/WASEM conference.

IFSM fees for 2003 were \$409.

Payment of \$2,000 for the 2004 David Goodchild award was made from the AMMS Inc cheque account, not the David Goodchild Trust term deposit.

Donations totalling \$25,250 were received to establish the John Farrant Trust term deposit. This trust will fund student prizes during the biennial conference of the Society.

Extracts from the audited "Australian Microscopy and Microanalysis Society Inc Financial Report for the Year Ended 30th September 2004" follow.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH SEPTEMBER 2004

	2004	2003
	\$	\$
Cash at beginning of year	136,163	112,552
	□□□□□□□□□□	□□□□□□□□□□
Notes to the Statement of Cash Flows		
Reconciliation of Cash		
Cash at the end of financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:		
Commonwealth Bank Term Deposit 50036393	145,000	63,314
Menai Bank Account -10122051	37,031	25,754
Commonwealth Bank Term Deposit - 50036385	18,624	17,930
Commonwealth Term Deposit - 50041002	30,346	29,165
Commonwealth Term Deposit -500046364	25,334	-
	□□□□□□□□□□	□□□□□□□□□□
	256,335	136,163
	□□□□□□□□□□	□□□□□□□□□□
Reconciliation of Net Cash provided by Operating Activities to profit from ordinary activities after Income Tax.		
Operating profit (loss) after income tax	105,535	41,927
Non-cash flows in profit from ordinary activities		
Non-cash flows in Profit(Loss) from Ordinary Activities:		
Changes in Assets and Liabilities:		
Decrease (Increase) in accrued income	(314)	-
	□□□□□□□□□□	□□□□□□□□□□
Cash flows from operations	105,221	41,927
	□□□□□□□□□□	□□□□□□□□□□

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30TH SEPTEMBER 2004

	Note	2004	2003
		\$	\$
INCOME			
Members Subscriptions		8,432	9,191
		□□□□□□□□	□□□□□□□□
		8,432	9,191
OTHER INCOME			
Interest Received		5,213	4,961
Donations		25,250	-
ACMM 18 Surplus		65,000	-
Other Income		4,515	32,041
		□□□□□□□□	□□□□□□□□
		99,978	37,002
		□□□□□□□□	□□□□□□□□
EXPENDITURE			
Awards & Gifts		5,034	2,027
Auditor's & Other Remuneration		1,780	4,616
Bank Charges		550	500
M & M Journal Subscription Fees		876	-
FASTS Expenses / Subscriptions		95	2,506
ISBN Fees		-	425
IFSM fees		409	-
Office Supplies		72	-
Refund - excess publication sales		68	-
Special Interest Group Fees		2,859	180
Sponsorship		1,000	1,000
Web Page Maintenance		324	-
		□□□□□□□□	□□□□□□□□
		13,067	11,254
		□□□□□□□□	□□□□□□□□
Total proceeds excluding EM Newsletter		95,343	34,939
		□□□□□□□□	□□□□□□□□
EM Newsletter Income			
Advertising Revenue		21,947	19,373
Subscription Fees		600	-
		□□□□□□□□	□□□□□□□□
Total Income – EM Newsletter		22,547	19,373
		□□□□□□□□	□□□□□□□□
EM Newsletter Expenditure			
Printing Costs		9,835	10,310
Postage Costs 2,596 2,075		-	-
		□□□□□□□□	□□□□□□□□
Total Expenditure – EM Newsletter		12,431	12,385
		□□□□□□□□	□□□□□□□□
Total proceeds EM Newsletter		10,116	6,988
		□□□□□□□□	□□□□□□□□
Total Proceeds from ordinary activities		105,459	41,927
		□□□□□□□□	□□□□□□□□
Retained proceeds (Accumulated losses) at the beginning of the financial year		151,150	109,223
		□□□□□□□□	□□□□□□□□
Total available for appropriation		256,609	151,150
		□□□□□□□□	□□□□□□□□
Retained proceeds (Accumulated losses) at the end of the financial year		256,609	151,150
		□□□□□□□□	□□□□□□□□

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
BALANCE SHEET
AS AT 30TH SEPTEMBER 2004

	Note	2004 \$	2003 \$
CURRENT ASSETS			
Cash assets		256,335	136,163
Receivables	2	36	15,000
TFN Credits		314	-
		□□□□□□□□	□□□□□□□□
TOTAL CURRENT ASSETS		256,685	151,163
		□□□□□□□□	□□□□□□□□
TOTAL ASSETS		256,685	151,163
		□□□□□□□□	□□□□□□□□
CURRENT LIABILITIES			
GST payable		-	13
		□□□□□□□□	□□□□□□□□
TOTAL CURRENT LIABILITIES		-	13
		□□□□□□□□	□□□□□□□□
TOTAL LIABILITIES		-	13
		□□□□□□□□	□□□□□□□□
NET ASSETS		256,685	151,150
		□□□□□□□□	□□□□□□□□
MEMBERS' FUNDS			
Retained funds	3	256,685	151,150
		□□□□□□□□	□□□□□□□□

The following table summarises bank account balances at 30th September for the past two financial years for AMMS and each of the Special Interest Groups that operate their own accounts.

End of Financial Year Bank Account Balances (30 September)

Australian Microscopy and Microanalysis Society Inc (AMMS Inc)	2004	2003
cheque account	37,031.00	25,754.00
AMMS term deposit	145,000.00	63,314.00
David Goodchild Trust term deposit	18,624.00	17,930.00
International Conference term deposit	30,346.00	29,165.00
John Farrant Trust term deposit	25,334.00	
	256,335.00	136,163.00
Australian Microbeam Analysis Society (AMAS)		
cheque account	18,085.70	17,072.82
symposium cheque account**		
	18,085.70	17,072.82
Australasian Scanning Probe Microscope Society (ASPMS)		
cheque account	7,062.05	7,057.41
	7,062.05	7,057.41
Microscopical Society of Australia (MSA)		
cheque account	4,949.76	4,602.97
Term Deposit	19,019.03	15,325.15
petty cash	18.50	
	23,987.29	19,928.12
Victorian Microscopy and Analysis Society (VEMAS)		
Bank account	2,576.29	1,879.33
	2,576.29	1,879.33
Western Australian Society for Electron Microscopy (WASEM)		
cheque account	3,786.64	2,356.84
	3,786.64	2,356.84
Australian Conference on Microscopy and Microanalysis 18 (ACMM18)		
cheque account	5,563.99	38,304.21
	5,563.99	38,304.21
** figures unavailable at the time of preparing this report.		
total	317,396.96	222,761.73