



Australian Microscopy and Microanalysis Society

2023 AMMS Annual General Meeting Agenda

Meeting held during ACMM27, Theatre Auditorium, UWA Club, Perth, at 4:15pm on
Tuesday 31st January 2023

1. ATTENDANCE

1.1. Members present:

Appendix 1

1.2. Apologies

Luke Wensing, Colin Veitch, Ashley Rozario

1.3. Passing of past members

The passing of past members, David Watson, Maret Vesk, and Robin Arnold was noted (see President's report)

2. CONFIRMATION OF MINUTES

2022 AMMS Annual General Meeting held online on Friday 18th February 2022 Tuesday 4th May 2021 via Zoom

Motion: That the minutes of the previous meeting be accepted.

Proposed: Nestor J. Zaluzec. **Seconded:** Crystal Cooper. All in favour, no objections. Carried.

3. BUSINESS ARISING

None

4. CORRESPONDENCE

4.1. In

4.1.1. From AMMS Science and Technology Australia (STA) representative, Hamish Brown, regarding the annual Science Meets Parliament event

Crystal Cooper and Jeremy Shaw were nominated to attend Science Meets Parliament in 2023. This event will be run in 2 parts: (a) 7th to 9th March 2023: 3 days of professional development and training with inspiring speakers, and (b) 15th or 22nd March 2023 depending on the parliamentary sitting calendar. Delegates will meet with members of parliament, attend the National Press Club address and the National Gala Dinner

4.1.2. From Lisa Yen, Microscopy Australia, Microscopy Knowledge Exchange Visits between members of AMMS and Microscopy New Zealand (MNZ)).

- Up to 9 knowledge Exchange Visits will be funded to a max. of \$2,500 each
- So far there have been two rounds funded closing 2nd May 2022, and 7th November 2022. The first round was funded by Microscopy Australia and the second round was funded by AMMS.
- Five applicants in total have received funding for travel (see details in President's report).

Applicants will provide a final report of the achievements and outcomes of their visit within 2 months of their visit. Final report forms available from Microscopy Australia: admin@micro.org.au

4.1.3. Resignation letter from AMMS Treasurer, Daniel Oldfield on 19th January 2023

The position of Treasurer is now open for interested applicants.

4.1.4. From AMMS Public Officer, Luke Wensing.

Regarding the need for a dispute resolution clause in the AMMS Constitution (see General Business) Explanation of late fee for the 2019/2020 and 2020/2021 Annual Return (received 4th July 2022)

4.1.5. From Kalev Maevali.

Regarding digitising the collection of MSA material from the late Ron Oldfield and making the archives available on the AMMS website

4.2. Out

4.2.1. Emails responding to above Correspondence

4.2.2. Emails relating to ACMM27: awards and bursaries

4.2.3. Emails relating to AMMS Corporate and SIG meetings.

5. REPORTS

5.1. President's report (Louise Cole)

Appendix 2

The report provides a summary of the Society's achievements over the past 12 months including:

- Membership statistics
- Microscopy Exchange of Knowledge awardees
- Changes/delays in ACMM27 and SIG symposia due to COVID
- Travel Bursaries for ACMM27

5.2. Treasurer's report (Daniel Oldfield)

Appendix 3

The latest financial figures for the Society together with audited accounts for 2021-2022 were presented.

Reports include:

- Treasurer's report summarising the financial health of the Society.
- Profit and Loss statement for the last financial year
- Independent Auditor's report

Motion: That the Treasurer's report and audit report be accepted.

Proposed: Eric Hanssen. **Seconded:** Nestor J Zaluzec. All in favour, no objections.

5.3. Secretary's report (Sarah Ellis)

Appendix 4

The report provides a summary of AMMS meetings and details of the new AMMS Executive Committee members effective 1st October 2022.

5.4. Publication Officer report (Colin Veitch – in absentia)

Appendix 5

5.5. Newsletter report (Cyrstal Cooper)

Due to the timing of ACMM27, there will be an April newsletter instead of February.

5.6. Student report (Ashley Rozario)

Absent – no report.

5.7. Corporate member report (Rene Hessling)

No report

6. CONFERENCES

6.1. ACMM27 (Martin Saunders and Peta Clode)

- Have hit 400 registrants!
- There was a total of 250 presentations, including 30 student speakers
- Financial position: a significant surplus will be returned to the Society. The surplus is due to a number of factors including free use of the conference venue, the University Club of WA, and the plethora of staff volunteers.
- 150 registrations occurred after the Early Bird deadline

6.2. APMC13/ACMM28 (Roger Wepf)

Discussion on which date to hold APMC13/ACMM28:

- Bookings for use of the Brisbane conference centre have been made for 9th June 2024, 19th January 2025 and 2nd February 2025. Preference is for 2nd February 2025.
- Visited Japan and Europe and spoke with key players about holding the conference in June 2024. Consensus was that exhibitors would not be willing to travel to Australia in the middle of the year.
- *Eric Hanssen*: CAPSM has approved moving the date of the next conference to 2025
- *William Rickard*: from AMAS perspective, their symposium was scheduled to occur in February 2025, which will now clash with APMC13/ACMM28. After a productive discussion with Roger, the AMAS Symposium has been brought forward to February 2024. Suggests a permanent change moving forward with the SIG symposia occurring during even years and the ACMM occurring during odd years.
- *Colin McCrae*: AMMS should aim to schedule conferences 2 meetings ahead as per AMAS symposia to assist planning efforts. Suggests ACMM29 should be in Melbourne or Adelaide in 2027
- *Andrew Leis*: The 10th international congress on electron tomography is scheduled to run during November 2024 but won't go ahead if ACMM28 is in February 2025. Might be able to have a satellite meeting instead at ACMM28.

Motion: To approve 2nd February 2025 for ACMM28/APMC13 and for ACMM to occur during odd years moving forward and for ACMM locations to be planned 2 years in advance.

Proposed: Louise Cole. **Seconded:** Vijay Bhatia. More in favour than dissent. Carried.

7. OTHER BUSINESS

7.1. Special Resolution to insert a Dispute Resolution clause after section 5.5 in the AMMS Constitution

A copy of the proposed Dispute Resolution (**Appendix 6**) was emailed to all AMMS members on Tuesday 6th December 2022

Motion: To approve the insertion of the Dispute Resolution in the AMMS Constitution after section 5.5.

Proposed: Vijay Bhatia. **Seconded:** Paul McMillan. All those in favour: all in favour. Carried.

7.1. New award in memory of Kat Gaus

This award of up to \$2000 per annum will be sponsored by Zeiss Australia/NZ

Research award will be offered to optical microscopists for the next 6 years, expiring at the end of 2029.

The award will fund:

- Presentation of a Paper at an International conference or
- Attendance at an international workshop or
- Experience in a laboratory of an international leader in microscopy

7.2. New Treasurer required for AMMS Executive

With the resignation of Daniel Oldfield, a new Treasurer is required. Daniel has agreed to stay no until the end of June 2023 to train/support the new Treasurer.

7.3. New Student Representative

The current student representative, Ashley Rozario, would like to hand over his role to another person as he is now a junior post-doctoral scientist.

Meeting closed at 5pm

Next AGM meeting: 2024 – TBC

8. APPENDICES

Appendix 1: Attendance

Appendix 2: President's report

Appendix 3: Treasurer's report

Appendix 4: Secretary's report

Appendix 5: Publication Officer's report

Appendix 6: Dispute Resolution clause

APPENDIX 1: ATTENDANCE

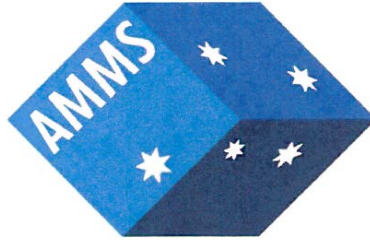


**Australian Microscopy and
Microanalysis Society**

2023 AMMS Annual General Meeting List of Attendees

Meeting to be held at ACMM27, Theatre Auditorium, UWA, Perth, from 4:15pm to 5pm on
Tuesday 31st January 2023

First and Second Name (Please print)	Signature (In confidence)	Member of AMMS Y/N
LES BROWNLOW		Y
JULIE SHEFFIELD-PARKER		Y
Daniel Oldfield		Y
Vijay Bhatia		Y
Sarah Ellis		Y
FELIPE KREMER		Y
Melaine Rug		Y
Ashley Slattery		Y
Colin Mearns		Y
Crystal Cooper		Y
Peta Clodie		N
Will Rickard		Y
Josh Creed		Y
Ellie Cho		Y
CHAD JOHNSON		N
LIISA HIRVONEN		Y



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First and Second Name (Please print)	Signature (In confidence)	Member of AMMS Y/N
Nigel Waterhouse		Y
Roger Koff		Y
Deborah Berkaukas		Y
Sandrine Roy		Y
Ben Hibbs		Y
Irena (Iska) Carmichael		N
Julian Ratcliffe		N
Trevor Hinwood, Life member		Y
Kalev Mäeväli		Y
PETER MILLER		Y
Alireza Sadri		Y
Ben Wade		N
Henrietta Cathey		Y
Eric Handlen		Y
Flame Burgmann		Y
Tamara Ethendge		Y



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First and Second Name (Please print)	Signature (In confidence)	Member of AMMS Y/N
Nesim Zoluzec		Y
Lisa Yen		Y
Jess Wu		Y
Rebecca Fiehn		Y
Konstantin Faershteyn		Y
A. NETTING		Y
Nick CONDON		Y
Nima Hashelodi		N
Jobicker Charles		Y
Angus Roe		Y
Richard Webster		N
Simon Hager		N
KAREN PRIVAT		N
Jiwon Lee		N
STEVEN REDDY		Y
MARK PEARLE		Y



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Tuesday 31st January 2023

First and Second Name (Please print)	Signature (In confidence)	Member of AMMS Y/N
Bryan Lim		Y
Jiangtao Qu		N
Hongwei Liu		N
Cameron Nowell		Y
Nicole Schieber - CMM, UQ		Y
Linda Dansereau		Y
PAUL McMILLAN		Y
HAMISH BROWN		Y
JEREMY SHAW		Y
Kirsten Goeman - UTAS		Y
Zak Quadir - Curtin Uni		Y
ELAINE MILLER - CURTIN UNI		Y
Kirk Chen - USYD		N
Jingqiao Liu - USYD		N
Hao Wang - USYD		Y
A. Rosenthal		N

APPENDIX 2: PRESIDENT'S REPORT

AMMS PRESIDENT REPORT – AGM TUESDAY JAN 31ST 2023 [ACMM27 IN PERTH].

Last AGM: 18th Feb 2022 3.00 pm Zoom meeting

Passing of David Watson

David, a microscopist for many years in CSIRO, both in Melbourne and Geelong passed away suddenly on the 30th of March 2022. A laconic character he was always ready with a joke or story. A Vietnam veteran and an avid sailor, he loved the ocean and sailing, having competed in both the Sydney and Melbourne to Hobart yacht races and sailed across the Pacific. He was a great microscopist, although never sought the spotlight, more interested in getting the best results he could for his many colleagues.

Information kindly provided by Colin Veitch

Passing of Maret Vesk

Associate Professor Maret Vesk, Life Member of AMMS, sadly passed away on Tuesday 28th June 2022 at Yorkeys Knob, North Queensland. She and Mart had been on a birdwatching tour of Cape York, which had just finished. On the first night after the tour they were staying at Yorkeys Knob – had dinner together – and then she fell ill next morning. The cause of death was an undiagnosed heart condition. Maret had become a passionate ornithologist after her retirement, so maybe this was a happy way to go. But we will all remember her for her contribution to biological electron microscopy in Australia.

Information kindly provided by Guy Cox

Passing of Robin Arnold

Our longstanding colleague and friend, Robin Arnold passed away on May 17th 2022. Robin was a member of the Department of Histology, then the amalgamated Departments of Anatomy and Histology, before more recently being a member of the Education Innovation theme in the School. She made a phenomenal contribution to our teaching across histology, electron microscopy and gross anatomy, in both sciences, medicine and dentistry. She will be very much missed by staff and students alike.

Information kindly provided by Kevin Keay

2022 AGM AMMS Executive Appointments (from 1/10/2022)

- **Louise Cole – President** (formerly Eric Hanssen) (from 01/06/2022).
- Daniel Oldfield – Treasurer (resignation letter received, stepping down 01/08/23).
- Sarah Ellis – Secretary
- **Crystal Cooper- Newsletter Editor** (formerly Jeremy Shaw)
- Cameron Nowell – Web Editor
- Colin Veitch – Publication’s Officer
- **Ashley Rozario – Student Representative** (new appointment)
- Felipe Kremer – ACT Representative
- **Karsten Goemann – TAS Representative** (formerly Olivier Bibari)
- **Ellie Cho – VIC Representative** (Paul McMillan stepped down June 2022)
- **Vijay Bhatia – NSW Representative** (formerly Pamela Young)
- Ashley Slattery - SA Representative
- **QLD Representative - Nigel Waterhouse** (formerly Sandrine Roy)
- WA Representative – Zakaria Quadir
- **NT Representative – vacant position**
- Corporate Representative – Renee Hessling (ZEISS)
- AMMS Public Officer - Luke Wensing (from 04/05/2021)
- **SIG Presidents: LMA (Paul McMillan, formerly Louise Cole), AMAS (William Rickard, formerly Angus Netting), CryOz (Georg Ramm), Volume Imaging (Jeremy Shaw), and FIB (Alex de Marco).**
- **Science and technology Australia liaison officer, Hamish Brown** (new appointment)
- ACMM27 Conference Chairs/conveners (Martin Saunders and Peta Clode)
- APMC convener, Roger Wepf
- Past President, Eric Hanssen

Prof. Eric Hanssen stayed on in his role as AMMS President until the end of May 2022 to initiate the first round (June 2022) of the AMMS/MA/MNZ exchange scheme. The Society congratulates Eric on his successful four years as AMMS President which were a very difficult four years through Covid times. We thank Eric for his service to the Society and wish him all the best in his research and future endeavours.

Since June 2022, Louise Cole has been adjusting to her role as incoming AMMS President. There have been a number of executive meetings (Friday 25th March 2022 at 4pm; Monday 22nd August 2022 at 1pm; Monday 7th November 2022 at 1 pm; Monday 16th January 2012 at 1pm) as well as additional meetings **organised with AMMS executive and SIG presidents** (Thursday 29th September 2022 at 12 noon), as well **AMMS exec and corporate members** (Monday Oct 24th 2022 at 12 noon). All these meetings have been conducted via Zoom (online). We are focussing on new ways of working together that don’t just include having more online meetings.

Summary of achievements:

- Membership has grown a little (increase by 11 members) since our last AGM – currently at 247 active members.
- Two successful rounds of the **Microscopy Exchange of Knowledge/Staff Award Scheme sponsored by AMMS, Microscopy Australia, and Microscopy New Zealand (MNZ).**

June 2022 round: Successful candidates:

- **Tzipi Cohen Hyams**, Ingham Institute for Applied Medical Research, to visit LabPLUS, Auckland City Hospital, Auckland to learn about medical and analytical pathology with electron microscopy (visit scheduled for October/November)
- **Nicholas Condon**, Institute for Molecular Bioscience, The University of Queensland to visit Sydney Microscopy and Microanalysis, The University of Sydney to learn about dealing with big data, analysis tools and the light and optical microscopy facilities (visit dates TBC)
- **Carolina Chavez**, The Florey Institute of Neuroscience and Mental Health to visit Queensland Brain Institute, The University of Queensland to connect two leading neuroscience microscopy facilities in Australia (visited planned for 22 – 26 August)

November 2022 round: Successful candidates awarded (tbc).

- **Darryl Johnson**, Materials Characterisation and Fabrication Platform (MCFP), University of Melbourne to visit Sydney Cytometry and Mass Spectrometry facilities scheduled for 13-17th Feb 2023 inclusive - appropriate since the IMC will be installed at MCFP in November 2022 and available to researchers in Jan 2023.
- **Dr Alex Fulcher**, Monash Micro Imaging (MMI) in Melbourne to attend the New Zealand STED workshop that is to be held at the Biomedical Imaging Research Unit (BIRU) at the University of Auckland in Feb 2023.

This scheme will run for one more year (with two more rounds, June 2023, and Nov 23).

- Jeremy Shaw stepped down as the Newsletter Editor. We thank Jeremy for his service for AMMS in this role.
- All newsletter publications are now produced in electronic format and stored on the Society's Google drive as well as being uploaded to the National Library Electronic Database, which keeps us in line with the legal requirements for publications within Australia.
- ACMM27 was delayed by 12 months due to uncertainties over travel and travel budgets. SIG meetings postponed until 2024. ACMM27 Program committee was comprised of representatives from each of the AMMS special interest groups (SIGs) i.e., sessions were themed to reflect the interests of the SIGS.
- **We received 44 Travel Bursary applications** for supporting funds to attend ACMM27. We awarded 30 travel bursaries this year.
- We are grateful to Microscopy Australia who also provided support for their staff (including Linked Labs) to attend ACMM27.

- **AMMS sponsorship of Science & Technology Australia continues.** AMMS supported attendance for both Hamish Brown and Louise Cole at STA Science Meets Parliament 2022; Virtual event, 28 Feb–4 March 2022.
- Society have run several Symposia, workshops and seminars as outlined their SIG reports.

Dispute Resolution in Constitution (Luke Wensing)

A clause regarding Dispute Resolution needs to be included in constitution. See:

<https://www.accesscanberra.act.gov.au/s/article/incorporated-associations-tab-overview>.

Luke drafted a Dispute Resolution Clause and the AMMS Secretary circulated this to the Executive members.

APCM13/ACMM28

Asa Pacific Microscopy Conference, APMC13/ACMM28. Dates currently set for Friday 7th June to Friday 14th June 2024. New dates? ***Prio 1: for week 6 2025, starting with Sunday 2nd Feb. to Friday 7th Feb. 2025***

The Katharina Gaus Award - Open to optical microscopists with \$2,500 award.

The Katharina Gaus Award is open to early to mid-career researchers and facility staff that have applied novel optical microscopy techniques in their research. **Zeiss Australia & New Zealand** have kindly committed to support the prize in 2024, 2026 and 2028 and will provide up to A\$2,500 towards one or more of the following

- Presentation of a paper at an international conference
- Attendance at an international workshop; Zeiss workshop series in Germany
- Visit to the lab of an international leader in optical microscopy with the primary objective of learning a new technique

APPENDIX 3: TREASURER'S REPORT

Treasurer Report

27/01/2023

The financial state of the Society is still healthy. A summary of the accounts is shown in the table below. The overall position is currently below where we sat at the previous AGM. Income has been maintained by Membership and Newsletter Advertising. Further details on income and expenses are provided in the attached Profit and Loss Statement. Note that Society has returned the CAPSM Funds (\$16,595.77).

Account	Amount (27/01/2022)	Amount (02/02/2022)	Amount (27/01/2023)
AMMS Business Transaction Account	\$243,864.40	\$243,928.63	\$232,313.45 -\$11,615.18
AMMS Online Saver	\$76,745.03	\$76,745.68	\$77,017.39 \$271.71
Farrant Online Saver	\$4,847.28	\$4,847.28	\$4,847.28 \$0.00
Farrant Term Deposit	\$111,222.21	\$111,222.21	\$111,470.98 \$248.77
Goodchild Online Saver	\$2,704.77	\$2,704.77	\$2,704.77 \$0.00
Goodchild Term Deposit	\$27,616.86	\$27,616.86	\$27,738.48 \$121.62
International Conference Fund	\$19,791.06	\$19,791.06	\$19,861.13 \$70.07
International Term Deposit	\$54,708.46	\$54,708.46	\$54,970.79 \$262.33
Current Assets	\$541,500.07	\$541,564.95	\$530,649.69 -\$10,915.26

The number of members has increased by 11 members since the last AGM. At the last AGM we had 236 active members. Currently we have 247 active members. The number of members is likely to continue to grow as the year progresses.

Membership	2/02/2022	27/01/2023
Corporate	33	31 -2
Junior Technical	5	11 6
Life	13	12 -1
Professional	143	137 -6
Retired	4	5 1
Student	38	51 13
Total	236	247 11

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2022

	2022	2021
	\$	\$
INCOME		
Members Subscriptions	18,683	30,591
Newsletter Advertising	14,107	9,826
	32,790	40,417
OTHER INCOME		
AMAS Conference Income	2,968	7,364
LMA Conference Income	6,804	16,334
Interest Received	356	1,250
	10,128	24,948
	42,918	65,365
EXPENSES		
Accountancy Fees	4,020	4,000
Auditor's Remuneration	1,950	1,950
Bank Charges	389	592
Conference Costs	1,532	8,804
Conference Costs - LMA	-	9,546
Filing Fees	225	-
Insurance	4,796	1,657
LMA Reimbursement Costs	3,948	-
Printing Costs - Newsletter	13,358	13,531
Prize Money	4,415	-
Seed Capital	-	6,848
Subscriptions	3,120	3,185
Website Costs	834	-
	38,587	50,113
PROFIT BEFORE INCOME TAX	4,331	15,252
Income tax expense	-	-
PROFIT AFTER INCOME TAX	4,331	15,252
Retained earnings at the beginning of the financial year	669,804	654,552
TOTAL AVAILABLE FOR APPROPRIATION	674,135	669,804
RETAINED EARNINGS AT THE END OF THE FINANCIAL YEAR	674,135	669,804

This report is to be read in conjunction with the attached compilation report.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

BALANCE SHEET
AS AT 30 SEPTEMBER 2022

	2022	2021
	\$	\$
SHARE CAPITAL AND RESERVES		
Retained earnings	674,135	669,804
TOTAL SHARE CAPITAL AND RESERVES	<u>674,135</u>	<u>669,804</u>
Represented by:		
CURRENT ASSETS		
Cash at Bank - AMMS	331,581	329,159
Cash at Bank - AMAS	70,043	70,016
Cash at Bank - LMA	79,671	76,977
Term Deposits - AMMS	193,711	193,525
GST Adjustments	-	694
TOTAL CURRENT ASSETS	<u>675,006</u>	<u>670,371</u>
TOTAL ASSETS	<u>675,006</u>	<u>670,371</u>
CURRENT LIABILITIES		
Tax clearing account	279	567
GST Adjustments	592	-
TOTAL CURRENT LIABILITIES	<u>871</u>	<u>567</u>
TOTAL LIABILITIES	<u>871</u>	<u>567</u>
NET ASSETS	<u>674,135</u>	<u>669,804</u>

This report is to be read in conjunction with the attached compilation report.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

COMMITTEE'S REPORT

The committee members present the financial report on the association for the year ended 30 September 2022. The names of the committee members throughout the year and at the end of the year are:

Committee Member	Position	Date Started
Louise Cole	President	01/10/2022
Eric Hanssen	Past President	01/10/2022
Sarah Ellis	Secretary	01/10/2018
Daniel Oldfield	Treasurer	01/10/2020
Crystal Cooper	Newsletter Editor	01/10/2022
Cameron Nowell	Web Editor	01/10/2020
Colin Veitch	Publications Officer	01/10/2018
Martin Saunders	ACMM27 Chair	01/10/2020
Felipe Kremer	ACT State Rep	01/10/2018
Vijay Bhatia	NSW State Rep	01/10/2022
Nigel Waterhouse	QLD State Rep	01/10/2022
Ashley Slattery	SA State Rep	01/10/2018
Karsten Goemann	TAS State Rep	01/10/2022
Ellie Cho	VIC State Rep	01/10/2022
Zakaria Quadir	WA State Rep	01/10/2018
William Rickard	AMAS Rep	01/10/2022
Paul McMillan	LMA Rep	01/10/2022
Georg Ramm	CryOz Rep	01/10/2018
Ashley Rozario	Student Rep	01/10/2022
Rene Hessling	Corporate Rep	01/10/2022
Jeremy Shaw	LVI President	01/10/2022
Alex De Marco	FIB President	01/10/2022
Peta Clode	ACMM27 Chair	01/10/2022
Roger Wepf	APMC Co-Chair	01/10/2022
Luke Wensing	Public Officer	04/05/2021

The association's principal activities during the year were to hold the AMAS, LMA and ACMM 2022 Conferences, further information can be found on the website at <https://microscopy.org.au/>

There were no significant changes in the activities of the association during the year.

The association had a surplus of \$4,331 for the year ended 30 September 2022. (2021 surplus: \$15,252)

The financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the members of the committee on: 19/01/2023

President: _____

Louise Cole

Treasurer: _____

Dr Daniel Oldfield

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

The financial statements are special purpose financial statements prepared for use by the committee and the members. The committee has determined that the association is not a reporting entity.

The financial statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

These special purpose financial statements have been prepared in order to satisfy the association's annual obligations under the Associations Incorporation Regulation 1991, and for distribution to the members to fulfil the committee's financial reporting requirements under the association's constitution. The accounting policies used in the preparation of this report are consistent with the financial reporting requirements of the association's constitution and with that in previous years. In the opinion of the committee, the accounting policies used are appropriate to meet the needs of members.

The committee has prepared the financial statements on the basis that the association is a non-reporting entity because there are no users dependent on general purpose financial statements. The requirements of Australian Accounting Standards and other professional reporting requirements in Australia do not have mandatory applicability to the association because, in the view of committee, the association is not a "reporting entity" and is not reporting under the provision of the Corporations Act 2001. As such, no accounting standards or other professional reporting requirements have been applied.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

STATEMENT BY MEMBERS OF THE COMMITTEE AS AT 30 SEPTEMBER 2022

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The committee of the association declare that:

1. The financial statements and notes, present fairly the association's financial position as at 30 September 2022 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. In the committee's opinion there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable; and
3. The annual statements give a true and fair view of the financial position and performance of the association during and at the end of the financial year ending 30 September 2022.

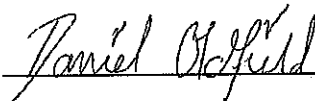
This declaration is made in accordance with the Committee as at 19/01/2023 and is signed for and on behalf of the Committee by:

President:



Louise Cole

Treasurer:



Dr Daniel Oldfield

Dated this 19th day of January

I have compiled the accompanying special purpose financial statements of Australian Microscopy & Microanalysis Society Inc which comprise the balance sheet as at 30 September 2022, profit and loss statement for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in the notes to the accounts.

The responsibility of the director

The director is solely responsible for the information contained in the special purpose financial statement, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial statements were prepared.

My responsibility

On the basis of the information provided by the director, I have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in the notes to the financial statements and APES 315: Compilation of Financial Information.


I have applied professional expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in the notes to the financial statements. I have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants.

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, I am not required to verify the reliability, accuracy or completeness of the information provided to me by management to compile these financial statements. Accordingly, I do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the director who is responsible for the reliability, accuracy and completeness of the information used to compile them. I do not accept responsibility for the contents of the special purpose financial statements.

Name of Firm: Anthony Hallam
Chartered Accountant

Name of Principal: 
Anthony Hallam

Address: 115 Haig Road , Auchenflower Qld 4066

Dated this 15th day of November 2022

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

COMMITTEE'S REPORT

The committee members present the financial report on the association for the year ended 30 September 2022. The names of the committee members throughout the year and at the end of the year are:

Committee Member	Position	Date Started
Louise Cole	President	01/10/2022
Eric Hanssen	Past President	01/10/2022
Sarah Ellis	Secretary	01/10/2018
Daniel Oldfield	Treasurer	01/10/2020
Crystal Cooper	Newsletter Editor	01/10/2022
Cameron Nowell	Web Editor	01/10/2020
Colin Veitch	Publications Officer	01/10/2018
Martin Saunders	ACMM27 Chair	01/10/2020
Felipe Kremer	ACT State Rep	01/10/2018
Vijay Bhatia	NSW State Rep	01/10/2022
Nigel Waterhouse	QLD State Rep	01/10/2022
Ashley Slattery	SA State Rep	01/10/2018
Karsten Goemann	TAS State Rep	01/10/2022
Ellie Cho	VIC State Rep	01/10/2022
Zakaria Quadir	WA State Rep	01/10/2018
William Rickard	AMAS Rep	01/10/2022
Paul McMillan	LMA Rep	01/10/2022
Georg Ramm	CryOz Rep	01/10/2018
Ashley Rozario	Student Rep	01/10/2022
Rene Hessling	Corporate Rep	01/10/2022
Jeremy Shaw	LVI President	01/10/2022
Alex De Marco	FIB President	01/10/2022
Peta Clode	ACMM27 Chair	01/10/2022
Roger Wepf	APMC Co-Chair	01/10/2022
Luke Wensing	Public Officer	04/05/2021

The association's principal activities during the year were to hold the AMAS, LMA and ACMM 2022 Conferences, further information can be found on the website at <https://microscopy.org.au/>

There were no significant changes in the activities of the association during the year.

The association had a surplus of \$4,331 for the year ended 30 September 2022. (2021 surplus: \$15,252)

The financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the members of the committee on: 19/01/2023

President: _____

Louise Cole

Treasurer: _____

Dr Daniel Oldfield

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

STATEMENT BY MEMBERS OF THE COMMITTEE AS AT 30 SEPTEMBER 2022

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The committee of the association declare that:

1. The financial statements and notes, present fairly the association's financial position as at 30 September 2022 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. In the committee's opinion there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable; and
3. The annual statements give a true and fair view of the financial position and performance of the association during and at the end of the financial year ending 30 September 2022.

This declaration is made in accordance with the Committee as at 19/1/2023 and is signed for and on behalf of the Committee by:

President: _____

L Cole
Louise Cole

Treasurer: _____

Daniel Oldfield
Dr Daniel Oldfield

Dated this 19th day of January

ABN: 44 945 119 854

Phone: (02) 8501 4639

info@premiumtax.com.au

www.premiumtax.com.au



Australian Microscopy and Microanalysis Inc (ABN 92 914 631 038) Independent Auditor's Report

To the Members of Australian Microscopy and Microanalysis Incorporated

Qualified opinion

I have audited the special purpose financial report of Australian Microscopy and Microanalysis Incorporated (the Entity), which comprises the Profit and Loss Statement for the year ended 30 September 2022, Balance Sheet as at 30 September 2022, accompanying Notes to the Financial Statements for the year ended 30 September 2022 and Statement by Members of the Committee for the year ended 30 September 2022.

In my opinion, except for the effects of the matter described in the *Basis of qualified opinion* section of my report, the accompanying financial report gives a true and fair view of the financial position of the Entity as at 30 September 2022 and its financial performance for the year then ended in accordance with the *Associations Incorporation Act 1991 (ACT)*.

Basis for qualified opinion

As is common for not-for-profit organisations, it is not practicable for the association to maintain an effective system of internal control over income including donations and fundraising activities until their initial entry into its financial records. Accordingly, my audit on the association's income was limited to the amounts recorded in the financial records. I am therefore unable to express an opinion whether the income including donations and fundraising activities is complete.

Emphasis of matter – basis of accounting

I draw attention to Notes to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Australian Microscopy and Microanalysis Incorporated to meet the requirements of the applicable legislation. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Committee's responsibility for the financial report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Sydney Central
Suite 307, 410 Elizabeth St
SURRY HILLS, NSW 2010

Sutherland Shire
Suite 5, 1071-1075 Old Princes Hwy
ENGADINE, NSW 2233

Central Coast
Suite 19, 219 Main Rd
TOUKLEY, NSW 2263

In preparing the financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's responsibility

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report.

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of my auditor's report.

Independence

I am independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.



Md Ashfaque Alam CPA

Dated: 19 January 2023

APPENDIX 4: SECRETARY'S REPORT

SECRETARY'S REPORT

AMMS AGM: Tuesday 31st January 2023 at ACMM27, Perth.

Meetings Held:

Since the previous AGM held on 18th February 2022, the following AMMS meetings have been held:

- 25/3/2022: Executive meeting
- 22/8/2022: Executive meeting
- 31/8/2022: Meeting with AMMS STA Rep, Hamish Brown
- 29/8/2022: Meeting with SIG officers
- 24/10/2022: Meeting with AMMS Corporate members
- 7/11/2022: Executive meeting
- 12/12/2022: Meeting with AMMS Corporate members
- 16/1/2023: Executive meeting

Executive Committee update:

On the 1st October 2022, the AMMS Executive elected at the AGM on 18th February 2022 came into effect:

AMMS Executive Committee onboard on 1st October 2022		
Role	Name	Email
AMMS President	Louise Cole	louise.cole@uts.edu.au
Past President	Eric Hanssen	ehanssen@unimelb.edu.au
Treasurer	Daniel Oldfield	danielo@ansto.gov.au
Secretary	Sarah Ellis	sarah.ellis@onjcri.org.au
Publications Officer	Colin Veitch	c.veitch@deakin.edu.au
Newsletter Editor	Crystal Cooper	crystal.cooper@qut.edu.au
ACT Rep	Felipe Kremer	felipe.kremer@anu.edu.au
TAS Rep	Karsten Goemann	karsten.goemann@utas.edu.au
NSW Rep	Vijay Bhatia	vijay.bhatia@sydney.edu.au
SA Rep	Ashley Slattery	ashley.slattery@adelaide.edu.au
WA Rep	Zakaria Quadir	zakaria.quadir@curtin.edu.au
QLD Rep	Nigel Waterhouse	nigel.waterhouse@qimrberghofer.edu.au
VIC Rep	Ellie Cho	Ellie.cho@unimelb.edu.au
Student Rep	Ashley Rozario	A.Rozario@latrobe.edu.au
Corporate Rep	Rene Hessling	rene.hessling@zeiss.com
Website Editor	Cameron Nowell	cameron.nowell@monash.edu
AMAS President	William Rickard	W.Rickard@curtin.edu.au
CryOz President	Georg Ramm	georg.ramm@monash.edu
LMA President	Paul McMillan	paul.mcmillan@petermac.org.au
LVI President	Jeremy Shaw	jeremy.shaw@uwa.edu.au
FIB president	Alex de Marco	alex.demarco@monash.edu
Public Officer	Luke Wensing	luke.wensing@optusnet.com.au
Corporate member	Rene Hessling	Rene.hessling@zeiss.com
ACMM27 Co-Chair	Peta Clode	peta.clode@uwa.edu.au
ACMM27 Co-Chair	Martin Saunders	martin.saunders@uwa.edu.au
APMC13/ACMM28 Co-Chair	Roger Wepf	r.wepf@uq.edu.au
AMMS STA Rep.	Hamish Brown	hgbown@unimelb.edu.au

Summary of changes:

- **Eric Hanssen** was thanked and farewelled as President and **Louise Cole** was welcomed in this role. Eric Hanssen became the Past President.

- **Jeremy Shaw** was thanked and farewelled as Newsletter Editor and **Crystal Cooper** was welcomed in this role (Jeremy became President of Volume Imaging Australia)
- **Pamela Young** was thanked and farewelled as NSW Rep and **Vijay Bhatia** was welcomed in this role
- **Paul McMillan** was thanked and farewelled as VIC Rep and **Ellie Cho** was welcomed in this role
- **Olivier Bibari** was thanked and farewelled as TAS Rep and **Karsten Goemann** was welcomed in this role
- **Louise Cole** was thanked and farewelled as LMA President and **Paul McMillan** was welcomed in this role

APPENDIX 5: PUBLICATION OFFICER'S REPORT



Australian Microscopy & Microanalysis Society

Publications Officer's Report

AGM – 31st January 2023

Colin J Veitch

Unfortunately, I cannot be present at this year's AGM. As such, this report is being presented in absentia.

As mentioned previously, all of the publications of the Society are being produced in electronic format so they will be stored on the Society's Google drive (along with all the other publications) as well as being uploaded to the National Library Electronic Database. This means that we will meet our legal requirements for publications within Australia.

I have been in communication with the National Library regarding our archive. Each State branch of the National Library is responsible for the collection of publications within that state. Also, at this stage all states are only accepting uploading of documents produced directly in an electronic format (e.g. PDF or HTML). In the future they will be accepting scanned versions of documents but there is no firm timeline for this. I have been assured that the Society will be informed when this will happen.

Finally, once again I am requesting that if anyone has a copy of Volume 2 of the Proceedings from the National Conference held in Adelaide in 1978 could they please get in touch with me. This is the only volume that is missing from the collection.

APPENDIX 6: DISPUTE RESOLUTION CLAUSE

DRAFT resolution for DISPUTE (not discipline) management for AMMS

for consideration by the Officers and Executive Committee.

Disputes between Members or with the Association: insert the following into the rules after 5.5

- 5.6** A Member (the Complainant) may notify the President in writing of a dispute with another Member or Members or with The Association.
- 5.6.1** Subject to 5.6.2, the President will attempt to settle the dispute to the satisfaction of the Complainant in a timely way.
- 5.6.2** The President will delegate settlement of the dispute to another member of the Executive Committee or an Officer of the Association if the President is:
- a) the Member or one of the Members with whom the Complainant is in dispute
 - b) aware of a perceived or real conflict of interest relating to the dispute
 - c) unavailable within a reasonable timeframe to deal with the dispute.
- 5.6.3** If the President is able to settle the dispute, the President will take any actions necessary to give effect to settling the dispute, including notifying parties to the dispute of the outcome, and will report to the next Executive Committee meeting on its resolution with an appropriate record of the dispute resolution.
- 5.6.4** If the President is unable to settle the dispute, an impartial sub-committee of members will consider the complaint and make a resolution in settlement of the dispute:
- a) a standing list of members will be kept by The Association from which a sub-committee of no less than three impartial members with no conflict of interest can be formed to consider the complaint
 - b) the sub-committee will give the members involved in the dispute, or their representatives, an opportunity to be heard and will give due consideration to any written material submitted by the members before making its resolution.
- 5.6.5** The Complainant, and other parties if relevant, will be informed in writing of the resolution of the sub-committee and its reasons as soon as practicable.
- 5.6.6** The Complainant and other members involved must be informed of a right to give notice within seven days to the Secretary that he or she wishes to appeal the resolution to the Executive Committee.
- 5.6.7** A resolution under 5.6.4 does not take effect unless –
- a) the Complainant does not exercise a right of appeal to The Association; or
 - b) the Complainant does exercise a right of appeal to The Association under this rule, and the Executive Committee considers the appeal and upholds the resolution; and
 - c) the Executive Committee confirms the resolution.
- 5.6.8** The Executive Committee must, as soon as practicable after the Complainant has been notified of the resolution and the right of appeal, if exercised, has been considered:
- a) consider the resolution;
 - b) confirm, vary or revoke it; and
 - c) inform the parties involved of its decision and reasons.
- 5.6.9** After informing the parties of its decision the Executive Committee may take or authorise any actions necessary to give effect to its decision.

Note: The ACT legislation now requires Procedures for disputes to be adopted

“An association must have a dispute resolution procedure (covering disputes between two members, or between a member and the association). This assists members and the committee to resolve or determine solutions for disputes. Disciplinary action against a member can now be carried out by the association.”

The Act (Association Incorporation Act 1991) prevents The Association from taking disciplinary action against the Complainant or his or her representative in relation to the matter which is the subject of the dispute resolution procedure until that procedure has been completed.

Note 2: the would be consequential renumbering of existing 5.6 to 5.7, and 5.7 to 5.8 in the current rules.

Further to the above, the Executive Committee members might go to the ACT Government website that for supporting information

[Incorporated bodies guide ACT](#)

Luke Wensing, AMMS Public Officer

June 7, 2022