



Australian Microscopy and Microanalysis Society

2016 AMMS Annual General Meeting

Meeting held on Wednesday 3rd February 1.00 to 2.30 pm Clarendon A Melbourne
Conference Centre

1. ATTENDANCE See attached list

2. APOLOGIES No apologies were received

3. MINUTES of the previous meeting

It was observed that draft minutes from 2015 have been displayed on the web for several months leading up to this meeting. No queries were raised and no errors were reported..

Motion: That the minutes from the 2015 AGM be accepted.

Proposed: Nestor Zaluzec

Seconded: Peter Miller

Carried: Unanimously

4. Business Arising There was no business arising from the minutes

5. Correspondence (*Eleanor Kable*)

The Secretary reported that, other than correspondence between members of the Executive, the only significant correspondence received had been from STA, IFSM, and nominations received for Executive positions.

6. PRESIDENT'S REPORT. (*Martin Saunders*)

The President commented that ACMM24 has been a great success. On behalf of the Society, he extends it's great thanks to Eric Hanssen and the ACMM24 organising committee for such a great conference and all their hard work.

A 'vendor's breakfast' will be held on the Thursday morning of the conference. This will provide an opportunity for vendors to provide feedback to the Executive, ACMM24 organisers and the organisers of IMC19 on this conference and future events. It will also allow the IMC19 organisers to update vendors on planning for the next conference. Another major topic for discussion at the breakfast is the role of Corporate Membership of AMMS. This membership level exists in the constitution but is undefined and we have no Corporate Members. The Executive plans to discuss this with vendors to seek their feedback on future interactions between the Society and the vendors who provide such vital support through sponsorship, advertising and other engagement with Society events.

The President extended his thanks to the committees of the two special interest groups (LMA and AMAS). As a consequence of their great efforts in organising meetings and symposia, society membership has been reinvigorated and members are finding more opportunity to interact.

Motion: That the President's report be accepted.

Nominated Nestor Zaluzec

Seconded Colin Veitch

Carried: Unanimously

Audits.

Audits for 2012-13 and 2013-14 have now been completed and are hereby presented to the AGM for approval. The Society has engaged a new auditor who has slightly changed the manner in which the financial data is presented. While the Executive is satisfied that all of the financials are correct, there is some minor wording that is being queried with the auditor. The executive is seeking the approval of both audits by the AGM subject to this final confirmation of the wording. AGM approval is required so that financial reports can be submitted to the auditor general.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2013

	2013	2012
	\$	\$
INCOME		
Members Subscriptions	10,164	15,712
Newsletter Advertising	16,022	13,896
Profit Share - ACMM22	39,019	-
Return of Seed Funds	22,000	-
	<u>87,205</u>	<u>29,608</u>
OTHER INCOME		
Interest Received	10,002	16,493
Adjustment - LMA Interest on Term Deposit	2,345	-
	<u>12,347</u>	<u>16,493</u>
	<u>99,552</u>	<u>46,101</u>
EXPENSES		
Accountancy Fees	3,688	3,468
Advertising/Website	6,335	-
Auditor's Remuneration	1,650	2,250
Awards & Gifts	2,000	41,258
Bank Charges	370	433
Insurance	1,817	1,790
Meeting Costs - ACMM23	25,000	-
Meeting Expenses	2,121	742
Office & Administration Expenses	113	2,843
Postage	-	22,447
Printing Costs - Newsletter	18,216	-
Sponsorship	-	8,000
Subscriptions	4,844	-
Loss on AMAS Unincorporation	33,427	-
Loss on ASPMS Closure	6,745	-
Loss on VEMAS Closure	3,275	-
Loss on WASEM Closure	7,650	-
	<u>117,251</u>	<u>83,231</u>
LOSS BEFORE INCOME TAX	(17,699)	(37,130)
Income tax expense	-	-
PROFIT AFTER INCOME TAX	(17,699)	(37,130)
Retained earnings at the beginning of the financial year	405,912	443,042
TOTAL AVAILABLE FOR APPROPRIATION	388,213	405,912
RETAINED EARNINGS AT THE END OF THE FINANCIAL YEAR	388,213	405,912

This report is to be read in conjunction with the attached compilation report.

Motion: That the audit for 2012-13 be accepted subject to the Executive obtaining reassurances from the auditor regarding minor queries to the wording.

Nominated: Julie Cairney

Seconded: Peter Miller

Carried: Unanimously

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2014

	2014	2013
	\$	\$
INCOME		
Members Subscriptions	8,127	10,164
Newsletter Advertising	6,380	16,022
Profit Share - ACMM22	-	39,019
Return of Seed Funds	31,529	22,000
	46,036	87,205
OTHER INCOME		
Interest Received	5,480	10,002
Adjustment - LMA Interest on Term Deposit	-	2,345
Adjustment - GST	706	-
	6,186	12,347
	52,222	99,552
EXPENSES		
Accountancy Fees	1,960	3,688
Advertising/Website	909	6,335
Auditor's Remuneration	-	1,650
Awards & Gifts	15,150	2,000
Bank Charges	557	370
Insurance	1,571	1,817
Meeting Costs - ACMM23	-	25,000
Meeting Expenses	465	2,121
Office & Administration Expenses	19	113
Printing Costs - Newsletter	17,083	18,216
Subscriptions	2,874	4,844
Loss on AMAS Unincorporation	-	33,427
Loss on ASPMS Closure	-	6,745
Loss on VEMAS Closure	-	3,275
Loss on WASEM Closure	-	7,650
	40,588	117,251
PROFIT/(LOSS) BEFORE INCOME TAX	11,634	(17,699)
Income tax expense	-	-
PROFIT AFTER INCOME TAX	11,634	(17,699)
Retained earnings at the beginning of the financial year	388,213	405,912
TOTAL AVAILABLE FOR APPROPRIATION	399,847	388,213
RETAINED EARNINGS AT THE END OF THE FINANCIAL YEAR	399,847	388,213

This report is to be read in conjunction with the attached compilation report.

Motion: That the audit for 2013-14 be accepted subject to the Executive obtaining reassurances from the auditor regarding minor queries to the wording.

Nominated: Julie Cairney

Seconded: Peter Miller

Carried: Unanimously

7. TREASURER'S REPORT. *(Graeme Auchterlonie)*

The Treasurer reported on the status of AMMS finances at the end of the 2014-15 financial year. The Society finances remain healthy with little change from the previous year. The majority of the Society's funds are held in various term deposits linked to major Society awards. The Society only maintains a small operating fund with which to run the activities of the Society. These funds will, to a large extent, be used to underpin preparations for the IMC19 conference.

Current Assets as at 30th September	2015
AMMS Business Transaction Account	20,449
AMMS On-line Saver Account	1,622
AMMS Term Deposit	120,000
Farrant	4,850
Farrant Term Deposit	100,000
Goodchild	6,705
Goodchild Term Deposit	25,000
International Conference Fund	19,236
International Conf. Fund Term Deposit	50,000
Current Assets	347,862

Balance Sheet Breakdown	2015
AMMS Revenue	
Memberships	8,560
GST refund	903
Newsletter advertisements	*10,278
Interest	1377
Total Revenue	21,118
AMMS Expenditure	
Account Fees	-1,265
ACMM22 Bursaries	-1,175
ACMM23 Awards	-4,275
Audit	-30
Bookkeeping fees	-858
Database Setup Costs	-4,581
FASTS subscription	-2,167
IFSM Membership	-2,186
Newsletter costs	-21,933
Registrar lodgement fee	-23
Total Expenditure	-38,492
Nett Profit/Loss	-17,374

Motion: That the Treasurer's report be accepted.

Nominated: Mark Blackford

Accepted: Nestor Zaluzec

Carried: Unanimously

8. Election of Officers of the Association (President, Secretary, Treasurer), Editor of the Newsletter and State Reps. Confirmation of Public Officer

In accordance with the AMMS Constitution, a call for nominations had been circulated to members via email and the Newsletter. Nominations closed two weeks before the AGM.

The following nominations for AMMS Executive had been received by the closing date:

President. Martin Saunders, Nominated by Paul Munroe, Seconded by Simon Ringer, Accepted

Secretary. Eleanor Kable, Nominated by Pamela Young, Seconded by Louise Cole, Accepted

Treasurer. Jamie Riches, Nominated by Peter Hines, Seconded by Graeme Auchterlonie, Accepted

Newsletter Editor. Patrick Trimby, Nominated by Matthew Foley, Seconded by Naveena Gokoolparsadh, accepted

Publications Officer. Colin Veitch, Nominated by Rosemary Van Driel, Seconded by Andrew Sullivan, Accepted.

State Reps:

NSW. Renee Whan. Nominated by Laurence Cantrill, Seconded by Louise Cole, Accepted

Vic. Eric Hanssen. Nominated by Sergey Rubanov, Seconded by Paul McMillan, Accepted

SA. Angus Netting. Nominated by Benjamin Wade, Seconded by Lynne Waterhouse, Accepted

WA. Jeremy Shaw. Nominated by Peter King, Seconded by Peta Clode, Accepted

Tas. Karsten Goemann. Nominated by Ric van den Enden, Seconded by Dane Hayes, Accepted

No nominations were received from QLD and ACT.

Motion: There being only one nominee for each position, it is proposed that all nominations be accepted and that QLD and ACT members be contacted by email to elect a representative before the switch of Executive positions takes place on October 1 2016.

Nominated: Ron Rasch

Seconded: Nestor Zaluzec

Carried: Unanimously

9. NEWSLETTER REPORT. (*Rhiannon Kuchel*)

From the Chair, the President expressed his thanks to the outgoing Newsletter Editor for her work in that role. She has done a marvellous job.

The Editor reported that the newsletter is doing well financially (see report below) A new addition to the newsletter has been the AMAS 101 technical reports. The newsletter is only as good as the members' submissions. Members were encouraged to continue to send in content.

2015 issue summary:

March 2015 - 175 printed copies, advertising revenue = \$5830 - production cost = \$1505

June 2015 - 300 copies printed, advertising revenue = \$5280 - production cost = \$662.20

September 2015 - 315 copies printed, advertising revenue = \$3960 - production cost = - \$102

December 2015 - 315 copies printed, advertising revenue = \$5940 - production cost = \$1877.7

Total operating surplus ~ \$ 3942.20

Note: The increasing number of copies printed reflects the building membership of the Society, predominantly due to the efforts of AMAS and LMA.

10. Report from ACMM24 Convenor Eric Hanssen

There have been 453 registrants for the conference, including 170 society members and 69 students, 32 of whom are members.

Eric offered his thanks to the conference organising committee, Andrew Sullivan, Joanne Ethridge, Paul McMillian, Andrew Lees, Cameron Nowell, Phil Francis, Dougal McCullough.

11. Report from Chair of IMC 19 organising committee Simon Ringer

The next conference will be in September 2018 in Sydney and it is a combination of IMC 19 and ACMM25. The conference organising committee is Paul Munroe, Simon Ringer, Eleanor Kable, Joanne Hallis and Richard Tilley (with the AMMS President sitting on the committee as an *ex officio* observer to represent the interests of the Society).

IFSM has approved our PCO who competitively tendered for the role. We are currently signing a contract with this PCO. We are working closely with IFSM as they are the body

with whom we have contracted to run this conference. We have a very good relationship with IFSM. The legacy of this conference is something we wish to see for the Australian community, especially ECR's and mid career researchers. Hence, we will be calling on all of our community to help in running this conference and asking you to use your international networks. We are also looking at how we can spin off having satellite meetings associated with IMC 19.

Kelly Rogers from the floor expressed the hope that significant participation would be seen from female members.

Nestor Zaluzec commented that the geographical mix of invited speakers also needs to be carefully considered.

12. General Business

From the floor, Julie Cairney proposed the creation of a new Society award to recognise early career researchers in the broad field of microscopy. This suggestion was prompted by the evolution of the Society from one focussed on electron microscopy to a wider microscopy and microanalysis focus. Historically, the Society's awards sought to recognise achievements in electron microscopy and it was felt that a new award was required to encourage diversity within the membership. The proposal has the support of the AMMS Executive.

A brief discussion ensued with all speakers supporting the proposal. It was suggested that, if possible, a sponsor be sought for the award.

In line with the Society's other awards, the following award description was suggested:

The **XXXX Award** is open to microscopists working in any field. The award will be judged on the basis of a piece of original research involving the development or application of advanced microscopy and/or microanalysis. The substantial body of the work must have been carried out in Australia.

Candidates are invited to submit applications, or be nominated. Preference will be given to early to mid-career researchers.

The application should contain:

- a curriculum vitae
- the name of at least one referee
- a summary of the work being submitted for the award, together with any relevant publications or thesis (these will be returned on request)
- a brief statement of how the award will be used.

All eligible applicants will receive a certificate and a small reward.

Motion: *That an award be created in line with the proposal outlined by Julie Cairney, with the award being offered for the first time at the IMC19 conference in 2018. That the*

Executive be empowered to seek a suitable sponsor for the award and identify an appropriate name for the award in due course.

Proposed; Julie Cairney

Seconded: Vijay Bhatia

Carried: Unanimously.

As discussed under the President's report, the Executive plans to discuss the concept of Corporate Membership with vendors during the breakfast on Thursday. This is part of a plan to increase engagement between the Society and the vendors that support our activities. In preparation for these discussions, the Executive seeks the members' approval to create an ex officio position on the AMMS Executive for a representative of the vendor community.

Motion: Subject to positive discussions with vendors at the breakfast on Thursday, that a representative of the vendor community be appointed as an *ex officio* member of the AMMS Executive. The mechanism for the nomination of that representative be a matter for discussion between the executive and the vendors. The position to be created but left vacant at this point, with it being filled as soon as possible with the approval of the Executive.

Nominated: Eric Hanssen

Seconded: Nestor Zaluzec

Carried: Unanimously

A representative of the NZ Microscopy Society invited all to the Microscopy New Zealand conference, which will be held between 31st Jan to 3rd Feb 2017.

On behalf of the Microscopy Society of America, Nestor Zaluzec invited all to Microscopy and Microanalysis. He noted that the abstract deadline has been extended to 15th February.

There being no further business, the meeting closed at 2:25pm.