



Australian Microscopy and Microanalysis Society

2022 AMMS Annual General Meeting

Meeting held on Friday 18th February at 3:00pm
Venue: via Zoom (meeting ID 817 9641 1033)

1. ATTENDANCE

1.1. Members present:

Appendix 1

1.2. Apologies

Elain Miller, Paul McMillan (Vic Rep)

1.3. Passing of past members

The passing of past member, Kat Gaus, Philip Ramsden, and Janette Gregory, was noted (see item 7.1)

2. CONFIRMATION OF MINUTES

2021 AMMS Annual General Meeting held on Tuesday 4th May 2021 via Zoom

Motion: That the minutes of the previous meeting be accepted.

Proposed: Colin Veitch. **Seconded:** Trevor Hinwood. All in favour, no objections.

3. BUSINESS ARISING

3.1. Item 5.1

Action: Appoint an AMMS member to act as an ex-officio member of the AMMS Executive. Their portfolio will be to keep up to date with what is happening with STA and report back to the Executive.

Hamish Brown volunteered to fill this position commencing July 2021

4. CORRESPONDENCE

4.1. Letter addressed to AMMS Public Officer_ 1

Letter addressed to Luke Wensing from Kat Fleck, Senior Director, Licensing and Registrations, ACT government regarding an extension to Annual Returns (**Appendix 2a**)

4.2. Addressed to AMMS Public Officer_2

Letter addressed to Luke Wensing from Giuseppe Mangeruca, Delegate of the Registrar-General. ACT government regarding an extension of COVID-19 emergency measures (**Appendix 2b**)

The two most relevant points are:

- a. Section 70AA(2) allows for Incorporated Association committees to continue to authorise alternate methods of communication (other than in person) for general meetings including AGMs
- b. Section 70AA(4) allows for members of an Association to continue to vote by proxy.

Luke Wensing: Whilst the emergency listing is formal and will be in place until October 2022, the AMMS constitution doesn't specify that we need to meet face-to-face so we do not need to do anything. The timing of our AGM is correct, it must occur within 6 months of the end of the financial year, which is the 30th March.

4.3. STA Science Meets Parliament

Louise Cole and Hamish Brown were nominated to attend STA event: Science Meets Parliament from 28th February to 4th March 2022

5. REPORTS

5.1. President's report (Eric Hanssen)

Appendix 3

- The face-to-face AMMS conference, ACMM27, in Perth: Sunday 29th January to Thursday 2nd February 2023.
- APCM13/ACMM28 has been pushed back until June 2024 to leave a bigger gap between the combined APCM13/ACMM28 and IMC20, which will be in September 2023.
- Most SIGs held their Symposia since the last AMMS AGM. Reports are that the Symposia were very good.
- Our membership is fairly stable, sitting around 300. Would like to encourage more students to be involved.
- Exchange scheme with New Zealand launched by AMMS, MNZ and Microscopy Australia. Deadline for applications is in 3months.
- A summary of the Society's achievements over the past 4 years is listed in the report.

5.2. Treasurer's report (Daniel Oldfield)

Appendix 4

The latest financial figures for the Society together with audited accounts for 2020-2021 were presented.

Reports include:

- Treasurer's report summarising the financial health of the Society.
- Profit and Loss statement for the last financial year
- Independent Auditor's report

Motion: That the Treasurer's report and audit report be accepted.

Proposed: Luke Wensing. Seconded: Martin Saunders. All in favour, no objections.

5.3. Secretary's report (Sarah Ellis)

Correspondence received of relevance to the AGM was detailed in 4.1, 4.2 and 4.3 above.

5.4. Publication Officer report (Colin Veitch)

Appendix 5

- As mentioned in the AMMS AGM last year, all publications from the Society are now available in digital format. The archive of the Society's publications will be stored in the National Library in Canberra and catalogued. In future, all publications will be produced in electronic format and stored on the Society's Google drive as well as being uploaded to the National Library Electronic Database, which keeps us in line with the legal requirements for publications within Australia.

Luke Wensing: Inherited 4 boxes from the previous public officer, John Fitzgerald, and would like advice on what to do with it.

Colin Veitch will work with Luke offline to sort out where they belong.

5.5. Newsletter report (Jeremy Shaw) - absent

Appendix 6

- Issue 153 will be Jeremy's final issue as Editor.
- Sincere thanks extended to Kalev Maevali for proof reading and publisher, Katrina Rolfe, for making each issue 'come to life'. Katrina will celebrate 10 years as publisher in 2023.

5.6. Student report (Ashley Rozario)

No report

Ashley is now a post-doc

Eric Hanssen: Ashley can still act as a student rep, which is best defined as an Early Career Researcher.

5.7. Corporate member report (Rene Hessling)

No report

6. CONFERENCES

6.1. ACMM27 (Martin Saunders and Peta Clode)

- Conference delayed 12 months due to uncertainties over travel and travel budgets.
- New dates are Sunday 29th January to Thursday 2nd February 2023. These dates will be locked into the venue next week
- Program committee comprises representatives from each of the AMMS special interest groups (SIGs) so the sessions are themed to reflect the interests of the SIGS.
- The Organising committee is active. UWA, as part of their cost saving plan, let the professional conference organiser go so the Organising committee has had to take on more responsibilities.
- The conveners will need to decide by July this year about whether the conference goes ahead. Martin and Peta would like to be kept informed by members as to whether not travel will be possible next year as this will impact on their decision.
- Looking forward to a great conference!

Louise: will there be more bursaries offered?

Martin Saunders: Microscopy Australia will fund many of their staff to attend. The AMMS incoming president will need to decide the number of bursaries.

Eric Hanssen: It is likely that AMMS will award several bursaries.

6.2. APMC 2024 (Roger Wepf) - absent

No report

7. OTHER BUSINESS

7.1. Passing of Professor Kat Gaus

Professor Katharina (Kat) Gaus sadly passed away on 3rd March 2021, aged 48 after a short battle with cancer. She was a leader in super resolution microscopy and used this technique to advance her research in the field of immunology. Kat was an active advocate for women in science and a role model for women in STEM. For a more complete history of Kat's achievements, please see: <https://www.ceb.cam.ac.uk/news/memorial-professor-katharina-kat-gaus-1291972-332021>

7.2. Passing of Janette Gregory

Janette was a senior technical officer working with Ron Oldfield in the School of Biological Sciences, Macquarie University, for many years. She was involved in Electron and Light microscopy. Janette was also a Rhodes Scholar spending some time in the UK. She was actively involved in the 'Microscopical Society of Australia' (now 'Light Microscopy Australia') and was Secretary and Treasurer for a number of years.

Information kindly provided by Trevor Hinwood

7.3. Passing of Philip Ramsden

Phil passed away last year following his battle with pancreatic cancer and its complications. He died peacefully and was in excellent palliative care up to the end.

Information kindly provided by his wife, Elizabeth Ramsden.

7.4. AMMS Executive Elections

Nominations received:

- Louise Cole – President
- Daniel Oldfield – Treasurer
- Sarah Ellis – Secretary
- Crystal Cooper- Newsletter Editor
- Cameron Nowell – Webmaster
- Colin Veitch – Publication's Officer
- Ashley Rozario – Student Representative
- Filipe Kremer – ACT Representative
- Karsten Goemann – Tas Representative
- Paul McMillan – Vic Representative
- Pamela Young – NSW Representative
- Ashley Slattery - SA Representative

Pole to approve all office bearer nominations – 41/43 voted 'Yes' and there was 1 who abstained. 1 person did not vote.

It was noted that the following positions were not filled:

- QLD Representative
- WA Representative
- NT Representative
- Corporate Representative

The committee will also include:

- AMMS Public Officer, Luke Wensing,
- SIG Presidents: LMA, AMAS, CryOz, Large Volume Imaging, and FIB
- Conference conveners
- Past President

Martin Saunders proposed a thanks to all outgoing Committee members for their hard work over the past 4 years.

Daniel Oldfield

The newly elected AMMS President, **Louise Cole**, is appointed to the **AMMS Business Transaction Account** so they can approve transactions.

Meeting closed at 3.45pm

Next AGM meeting: *February 2023, ACMM27 Perth*

Appendices

Appendix 1: Attendance

Appendix 2: Correspondence

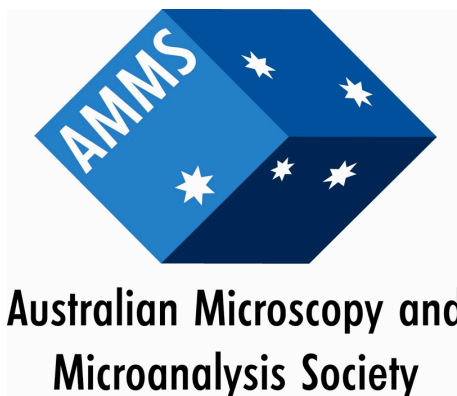
Appendix 3: President's report

Appendix 4: Treasurer's report

Appendix 5: Publication Officer's report

Appendix 6: Newsletter Editor's report

APPENDIX 1: Attendance



2022 AMMS Annual General Meeting - [Attendance List](#)

Attendees via Zoom

Adam Costin	Kaleve Maevali
Adam Parslow	Karsten Goeman
Alexander Rosenthal	Liisa Hirvonen
Ash Rozario	Louise Cole
Cameron Nowell	Luke Wensing
Carola Thoni	Michael Landsberg
Chad Johnson	Oleks Chernyavskiy
Chunsong Yan	Pam Young
Colin Veitch	Peta Clode
Darryl Johnson	Peter Hines
Daryl Webb	Rene Hessling
Elaine Kable	Sarah Creed
Ellie Cho	Sarah Ellis
Eric Hanssen	Shane Rix
Felip Beret	Simon Hager
Gokhan Tolun	Tim Karle
Greg Bass	Trevor Hinwood
Hamid Soleimaninejad	Trevor Hinwood
Hamish Brown	William Rickard
James Riches	Xiao Sun
Jason Roberts	Yingying Su
Julian Ratcliffe	

APPENDIX 2: Correspondence



ACT
Government

Chief Minister, Treasury and
Economic Development

Association Number
A01350

The Public Officer
AUSTRALIAN MICROSCOPY AND MICROANALYSIS SOCIETY
AMMS, C/O SARAH ELLIS, PETER MACCALLUM CANCER CENTRE
305 GRATTAN STREET
MELBOURNE VIC 3000

Dear Public Officer

Extension of time to lodge Annual Return and waiver of late fees

I am writing to you in your capacity as a public officer of an incorporated association in the ACT regarding an extension of time for the lodgement of annual returns.

Registered incorporated associations are required to lodge their annual return to Access Canberra within a 6-month period beginning at the end of their financial year.

The Registrar-General has issued the *Associations Incorporation (General Extension of Time – Annual Returns) Declaration 2021 (No. 1)* ('the Declaration') granting associations with a general extension of time to lodge their annual returns. The Declaration applies to annual return lodgements due on or after 1 July 2020 and extends the period of time to 8 October 2021.

Annual returns submitted between 1 July 2020 and 8 October 2021, but after the 6-month period beginning at the end of your association's financial year, will not attract a late fee.

If your association has already made payment of a late fee for an annual return lodged within the above period, a refund will be provided. If you are eligible for a refund, please provide the following details to citl@act.gov.au:

Name of Association;
Association Number;
Bank Account Name;
BSB; and
Bank Account Number

I strongly encourage the lodgement of any outstanding annual returns before 8 October 2021 to avoid incurring any late lodgement fees.

Should you have any questions, please contact the Community Industry and Trader Licensing team on (02) 6207 0562 or email citl@act.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kat Fleck', written in a cursive style.

Kat Fleck
Senior Director, Licensing and Registrations
Access Canberra
20 September 2021



ACT
Government

Chief Minister, Treasury and
Economic Development

Association Number

A01350

The Public Officer
AUSTRALIAN MICROSCOPY AND MICROANALYSIS SOCIETY
AMMS, C/O SARAH ELLIS, PETER MACCALLUM CANCER CENTRE
305 GRATTAN STREET
MELBOURNE VIC 3000

Dear Public Officer

Extension of COVID-19 emergency measures

I am writing to you in your capacity as a public officer of an Incorporated Association in the ACT regarding an extension of the measures that were introduced in March 2020 to support Associations to continue their business throughout the COVID-19 emergency.

On 7 October 2021, the Legislative Assembly passed the *Operational Efficiencies (COVID-19) Legislation Amendment Bill 2021*. This bill extends the following measures under the *Associations Incorporation Act 1991* (the Act):

1. Section 70AA(2) allows for Incorporated Association committees to continue to authorise alternate methods of communication (other than in person) for general meetings including Annual General Meetings;
2. Section 70AA(4) allows for members of an Association to continue to vote by proxy;
3. Section 70AA(5) allows for Association rules inconsistent with these temporary COVID-19 measures to have no effect; and
4. Section 120(3) allows for the registrar-general to declare a general extension of a period of time prescribed by the Act.

These measures will expire at the end of a 12 month period during which no COVID-19 emergency has been in force (refer section 70AA(7) and section 120(6)).

It is recommended that Associations take the opportunity to review their rules over the next 12 months to ensure they support the above measures long-term. Section 33 of the *Association Incorporation Act 1991* (AIA) allows Associations to alter their rules past the expiry of the above measures. To alter rules permanently, the committee must:

1. Give 21 days-notice to all members of a special general meeting and the proposed special resolution.
2. Have 75 percent or more members present at the meeting and who are entitled to vote, agree to the special resolution.
3. Within 1 month of the resolution being passed, lodge a notice setting out the particulars of the alteration with Access Canberra.

A notice to alter the Association's rules must include a declaration by at least two members of the committee stating that the special resolution was duly passed by the Association.

Should you have any questions, please contact the Access Canberra on 13 22 81 or email CITL@act.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Giuseppe Mangeruca', written in a cursive style.

Giuseppe Mangeruca
Delegate of the Registrar-General
Access Canberra
15 November 2021

APPENDIX 3: President's report

President report – AMMS AGM – 18th February 2022

This should have been an AGM at the end of ACMM in Perth, but thanks to COVID19 we are online. However, decisions have been taken and final dates have been set for the different conferences that are currently planned, ACMM 27 in Perth and APMC13/ACMM28 in Brisbane. The Perth meeting will only occur live from the 1st to the 3rd of February 2023. It was decided that this was the last change of dates and due to several factors a live meeting was the only available solution. If COVID19 doesn't allow for travel at that time, then the conference will be cancelled. APMC13/ACMM28 had also been pushed back by a few months and will now be in June 2024, this will allow a little more room between IMC20 that will now take place in September 2023.

Most SIGs have held their respective symposium in 2021 in a form or another. They were all extremely well received and allowed the society to keep its membership up.

Financially, we are in a very good position for the future as we are able to engage in new activity and support. As I mentioned earlier this month in an email to Austem AMMS together with MNZ and Microscopy Australia have launched a new support scheme for exchange of staff between institutions. Hopefully travel between Australia and New Zealand will resume soon and we will be able to take the full benefit of this new exchange scheme.

Since this is my last report as President I will go back to the achievements we have made in the last four years:

- Creation of two new SIGs (Volume Imaging and FIB)
- Successful bid to attract the Asia Pacific Microscopy Conference in 2024
- Development of a gender equity policy
- Creation of a new exchange scheme with NZ (MicroA/AMMS/MNZ)
- New position in the executive committee
 - Student rep
 - Industry rep
 - Science and technology Australia liaison officer

I will leave you in the capable hands of the next president in a few months. I will stay on board at the executive committee for another year in the new position of "Past President" (maybe we should have found a fancy name for it)

Prof Eric Hanssen

APPENDIX 4: Treasurer's report

Treasurer Report

02/02/2022

The financial state of the Society is still healthy. A summary of the accounts is shown in the table below. The overall position is currently above where we sat at the previous AGM. Income has been boosted by Membership and Newsletter Advertising. Further details on income and expenses are provided in the attached Profit and Loss Statement. The core activities during this period were the AMAS, LMA 2021 Conferences. Note that Society is temporally holding onto the CAPSM Funds (\$16,595.77).

The number of members has slightly decreased since the last executive meeting. At the previous executive meeting we have 308 active members. Currently we have 221 active members, this consisting of 33 corporate, 5 junior technical, 13 life member, 121 professional, 4 retired and 38 student members. The drop in active members can be attributed to number of current professional memberships. In April 2021 we had 216 professional memberships, a reminder email has been sent to encourage more professional members to renew. It likely that we will see the number of professional memberships to continue to rise as the year progresses.

Account	Amount (02/02/2021)	Amount (21/04/2021)	Amount (02/02/2022)	
AMMS Business Transaction Account	\$216,138.56	\$219,236.35	\$243,928.63	\$24,692.28
AMMS Online Saver	\$76,738.02	\$76,739.26	\$76,745.68	\$6.42
Farrant Online Saver	\$4,847.28	\$4,847.28	\$4,847.28	\$0.00
Farrant Term Deposit	\$111,183.76	\$111,191.23	\$111,222.21	\$30.98
Goodchild Online Saver	\$2,704.77	\$2,704.77	\$2,704.77	\$0.00
Goodchild Term Deposit	\$27,607.05	\$27,609.17	\$27,616.86	\$7.69
International Conference Fund	\$19,789.08	\$19,789.40	\$19,791.06	\$1.66
International Term Deposit	\$54,690.28	\$54,693.90	\$54,708.46	\$14.56
Current Assets	\$513,698.80	\$516,811.36	\$541,564.95	\$24,753.59

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021 \$	2020 \$
INCOME		
Members Subscriptions	30,591	20,559
Newsletter Advertising	9,826	26,012
Workshop Income	-	95
	<u>40,417</u>	<u>46,666</u>
OTHER INCOME		
AMAS Conference Income	7,364	-
LMA Conference Income	16,334	-
Interest Received	1,250	1,893
Profit Share - ACMM 2020	-	68,090
Refund of Bank Fees	-	1,440
Closure of VEMAS	-	3,637
	<u>24,948</u>	<u>75,060</u>
	<u>65,365</u>	<u>121,726</u>
EXPENSES		
Accountancy Fees	4,000	3,100
Advertising/Website	-	1,052
Auditor's Remuneration	1,950	1,950
Awards & Gifts	-	20,308
Bank Charges	592	906
Conference Costs	8,804	40,895
Conference Costs - LMA	9,546	6,055
Insurance	1,657	1,648
Printing Costs - Newsletter	13,531	11,745
Seed Capital	6,848	-
Subscriptions	3,185	2,713
	<u>50,113</u>	<u>90,372</u>
PROFIT BEFORE INCOME TAX	<u>15,252</u>	<u>31,354</u>
Income tax expense	-	-
PROFIT AFTER INCOME TAX	<u>15,252</u>	<u>31,354</u>
Retained earnings at the beginning of the financial year	654,552	623,197
TOTAL AVAILABLE FOR APPROPRIATION	<u>669,804</u>	<u>654,551</u>
RETAINED EARNINGS AT THE END OF THE FINANCIAL YEAR	<u>669,804</u>	<u>654,551</u>

This report is to be read in conjunction with the attached compilation report.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

BALANCE SHEET
AS AT 30 SEPTEMBER 2021

	2021	2020
	\$	\$
SHARE CAPITAL AND RESERVES		
Retained earnings	669,804	654,551
TOTAL SHARE CAPITAL AND RESERVES	<u>669,804</u>	<u>654,551</u>
Represented by:		
CURRENT ASSETS		
Cash at Bank - AMMS	329,159	316,720
Cash at Bank - AMAS	70,016	71,276
Cash at Bank - LMA	76,977	69,157
Term Deposits - AMMS	193,525	192,760
CryOz Loan - Monash University	-	6,848
GST Adjustments	694	-
TOTAL CURRENT ASSETS	<u>670,371</u>	<u>656,761</u>
TOTAL ASSETS	<u>670,371</u>	<u>656,761</u>
CURRENT LIABILITIES		
Tax clearing account	567	588
GST Adjustments	-	1,622
TOTAL CURRENT LIABILITIES	<u>567</u>	<u>2,210</u>
TOTAL LIABILITIES	<u>567</u>	<u>2,210</u>
NET ASSETS	<u>669,804</u>	<u>654,551</u>

This report is to be read in conjunction with the attached compilation report.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

The financial statements are special purpose financial statements prepared for use by the committee and the members. The committee has determined that the association is not a reporting entity.

The financial statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

These special purpose financial statements have been prepared in order to satisfy the association's annual obligations under the Associations Incorporation Regulation 1991, and for distribution to the members to fulfil the committee's financial reporting requirements under the association's constitution. The accounting policies used in the preparation of this report are consistent with the financial reporting requirements of the association's constitution and with that in previous years. In the opinion of the committee, the accounting policies used are appropriate to meet the needs of members.

The committee has prepared the financial statements on the basis that the association is a non-reporting entity because there are no users dependent on general purpose financial statements. The requirements of Australian Accounting Standards and other professional reporting requirements in Australia do not have mandatory applicability to the association because, in the view of committee, the association is not a "reporting entity" and is not reporting under the provision of the Corporations Act 2001. As such, no accounting standards or other professional reporting requirements have been applied.

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

COMMITTEE'S REPORT

The committee members present the financial report on the association for the year ended 30 September 2021. The names of the committee members throughout the year and at the end of the year are:

Committee Member	Position	Date Started
Eric Hanssen	President	01/10/2018
Sarah Ellis	Secretary	01/10/2018
Daniel Oldfield	Treasurer	01/10/2020
Jeremy Shaw	Newsletter Editor	01/10/2018
Cameron Nowell	Web Editor	01/10/2020
Colin Veitch	Publications Officer	01/10/2018
Martin Saunders	ACMM27 Chair	01/10/2020
Felipe Kremer	ACT State Rep	01/10/2018
Renee Whan	NSW State Rep	01/10/2018
Sandrine Roy	QLD State Rep	01/10/2016
Ashley Slattery	SA State Rep	01/10/2018
Olivier Bibari	TAS State Rep	01/10/2018
Paul McMillan	VIC State Rep	01/10/2018
Zakaria Quadir	WA State Rep	01/10/2018
Angus Netting	AMAS Rep	01/10/2018
Louise Cole	LMA Rep	01/10/2018
Georg Ramm	CryOz Rep	01/10/2018
Luke Wensing	Public Officer	04/05/2021

The association's principal activities during the year were to hold the AMAS, LMA and ACMM 2021 Conferences, further information can be found on the website at <https://microscopy.org.au/>

There were no significant changes in the activities of the association during the year.

The association had a surplus of \$15,252 for the year ended 30 September 2021. (2020 surplus: \$31,354)

The financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the members of the committee on: 14/02/2022

President:  _____

Assoc. Prof. Eric Hanssen

Treasurer:  _____

Dr Daniel Oldfield

AUSTRALIAN MICROSCOPY & MICROANALYSIS SOCIETY INC
ABN 92 914 631 038

STATEMENT BY MEMBERS OF THE COMMITTEE AS AT 30 SEPTEMBER 2021

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The committee of the association declare that:

1. The financial statements and notes, present fairly the association's financial position as at 30 September 2021 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. In the committee's opinion there are reasonable grounds to believe that the association will be able to pay its debts as and when they become due and payable; and
3. The annual statements give a true and fair view of the financial position and performance of the association during and at the end of the financial year ending 30 September 2021.

This declaration is made in accordance with the Committee as at 14/02/2022 and is signed for and on behalf of the Committee by:

President: _____

Assoc. Prof. Eric Hanssen

Treasurer: _____

Dr Daniel Oldfield

Dated this 14 **day of** February

I have compiled the accompanying special purpose financial statements of Australian Microscopy & Microanalysis Society Inc which comprise the balance sheet as at 30 September 2020, profit and loss statement for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in the notes to the accounts.

The responsibility of the director

The director is solely responsible for the information contained in the special purpose financial statement, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial statements were prepared.

My responsibility

On the basis of the information provided by the director, I have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in the notes to the financial statements and APES 315: Compilation of Financial Information.


I have applied professional expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in the notes to the financial statements. I have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants.

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, I am not required to verify the reliability, accuracy or completeness of the information provided to me by management to compile these financial statements. Accordingly, I do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the director who is responsible for the reliability, accuracy and completeness of the information used to compile them. I do not accept responsibility for the contents of the special purpose financial statements.

Name of Firm: Anthony Hallam
Chartered Accountant

Name of Principal: 
Anthony Hallam

Address: 115 Haig Road , Aucherflower Qld 4066

Dated this 14th day of February 2022

ABN: 44 945 119 854

Phone: (02) 8501 4639

info@premiumtax.com.au

www.premiumtax.com.au



Premium Tax Services
is a CPA Practice



Australian Microscopy and Microanalysis Inc (ABN 92 914 631 038) Independent Auditor's Report

To the Members of Australian Microscopy and Microanalysis Incorporated

Report on the financial report

I have audited the special purpose financial report of Australian Microscopy and Microanalysis Incorporated (the Entity), which comprises the Profit and Loss Statement for the year ended 30 September 2021, Balance Sheet as at 30 September 2021, accompanying Notes to the Financial Statements for the year ended 30 September 2021 and Statement by Members of the Committee for the year ended 30 September 2021.

Committee's responsibility for the financial report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's responsibility

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report.

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Sydney Central
Suite 307, 410 Elizabeth St
SURRY HILLS, NSW 2010

Sutherland Shire
Suite 5, 1071-1075 Old Princes Hwy
ENGADINE, NSW 2233

Central Coast
Suite 19, 219 Main Rd
TOUKLEY, NSW 2263

Limited liability by a scheme approved under Professional Standards Legislation

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of my auditor's report.

Independence

I am independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

Basis for qualified opinion

As is common for not-for-profit organisations, it is not practicable for the association to maintain an effective system of internal control over income including donations and fundraising activities until their initial entry into its financial records. Accordingly, my audit on the association's income was limited to the amounts recorded in the financial records. I am therefore unable to express an opinion whether the income including donations and fundraising activities is complete.

Qualified opinion

In my opinion, except for the effects of the matter described in the *Basis of qualified opinion* section of my report, the accompanying financial report gives a true and fair view of the financial position of the Entity as at 30 September 2021 and its financial performance for the year then ended in accordance with the *Associations Incorporation Act 1991 (ACT)*.

Emphasis of matter – basis of accounting

I draw attention to Notes to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Australian Microscopy and Microanalysis Incorporated to meet the requirements of the applicable legislation. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.



Md Ashfaque Alam CPA

Dated: 15 February 2022

APPENDIX 5: Publication Officer's report



Australian Microscopy & Microanalysis Society

Publications Officer's Report

AGM – 18th February 2022

Colin J Veitch

As I reported last year, all the Society's publications have been converted into electronic format if they weren't already in an electronic format. Changes in my employment have meant that it is no longer feasible for me to maintain the physical archive of all the publications. The question of the fate of these documents was discussed by the executive and it was decided that any publications that could be stored in a library should be stored in a library.

I contacted the National Library in Canberra and they were happy to take all the copies of documents that needed to be stored. I sent all of those to the library in November and they will be curated and catalogued as soon as is practicable.

Going forward, all of the publications of the Society will be produced in electronic format so they will be stored on the Society's Google drive (along with all the other publications) as well as being uploaded to the National Library Electronic Database. This means that we will meet our legal requirements for publications within Australia.

APPENDIX 6: Newsletter Editor's report

AGM REPORT

AMMS Newsletter

17.02.2022

Preparation of issue 153 is underway and will be my final issue as editor. I would like to acknowledge Kalev Maevali for his assistance in proof reading and also publisher Katrina Rolfe for doing such a great job at making each issue come to life.

I might make a formal suggestion here that perhaps Katrina could be invited to an ACMM meeting at some stage given 2023 will mark 10 years with her as publisher. Just a thought.

Advertising invoices

14 full page and 3 half-page adverts representing \$10,180 (ex GST) from issues 151 and 152 are yet to be invoiced for. I normally do this prior to the end of the financial year, but I intend to do this prior to the handover to the incoming newsletter editor.

Jeremy Shaw

Newsletter Editor